

RULES FOR ARTISTS/SHOWS/ENTERTAINMENT AT CLAY HOSPITALITY LOCATIONS:

The below rules apply for appointed third parties such, as artists, entertainment, technicians and facility employees at CLAY Hospitality locations with respect to good collaboration and optimal product. If a Customer itself appoints “third parties”, the Customer needs to inform these parties about this fact in writing, and ensure that they concur. The Customer is responsible on behalf of these parties towards the Contractor and/or the location.

Location: This relates to the companies ‘Papa’s Beach House’ and ‘Papa’s Loft House’. These rules apply even at other locations of CLAY Hospitality or if a company of CLAY Hospitality is the contractor at a third party location.

Customer: The person, company or organisation which has passed an order for an event at the Location. If the Customer has appointed a company or intermediary for the organisation or indicated a ceremony master, they also need to comply with these rules. The Customer is responsible for this.

Contractor: CLAY Hospitality which executes the order for the Customer as Contractor.

Appointed third parties: All employees appointed by the Customer or Location who are not full or part time employees of the Location. This relates to artists, entertainment, speakers, technicians, facility managers, safety, first-aid and drivers, as well as (organisational) offices, ushers and other event manager under contract by the Customer or Location, among others.

Advance notice: Prior written permission must be requested from the sales department of the Location(s) even before all shows rented by the Customer, so that the Location does not retain the right to refuse a show. The Customer is not liable for the damages arising from such a cause. It is important that the Location is updated in advance so that it can take this into account and can take care of third parties, such as artists and technicians.

The management of the Location decides. Customers and Appointed third parties must immediately accept orders without discussion from a manager and other employees of the Location. This applies also to start and end times of shows, noise level, kind of music, parking, cleaning up, etc.

Changing room and wishes of artists: Artists basically require a changing room. Most artists do not have a problem in sharing a changing room, other artists have specific wishes. This must be discussed in advance with the sales department of the Location. The Location invoices costs for a changing room and other facilities Costs to the Customer.

Remaining in the Location outside show times: During events, appointed third parties may not stay in guest areas outside show times. They may remain behind the podium, backstage or changing room or other area (only if assigned by the Location).

Alcohol: Appointed third parties are not allowed to use alcohol before or during a show at the Location. One alcoholic drink per person is permitted after the show in discussion with the final manager of the Location.

Eating: Appointed third parties are not allowed to eat together with the guests, unless this is explicitly allowed by the organiser in discussion with the Location. The Location invoices costs for the catering of the artists.

Smoking: Appointed third parties are not allowed to smoke in smoking areas inside or outside the Location where guests come as well. In Papa's Beach House and Papa's Loft House, the smoking location needs to be defined in discussion with the duty manager.

Clothing: Suitable clothing for technicians is mandatory. This is mostly black clothing.

Assembling/disassembling: This is always done in discussion with and after approval by the Location. A sequence of operations always needs to be provided with the assembly/disassembly times planned at least 48 hours in advance. Additional costs need to be accounted outside the event times and also outside normal opening hours.

Guidance and advice of third party services and use of available techniques: Costs may be invoiced by the contractor before guidance and/or technical advice in the above-mentioned third party services. If technology available is used, assistance by employees of the Location is also required. Costs can also be invoiced for this purpose.

Damage: If damage has resulted in the area by the Customer, or third parties it appoints, it must always be compensated by the Customer.

Podium: A podium is essential for a good show. Discuss which podium you require in advance: how big it needs to be, how high it must be and what its costs are.

Light/sound: Good sound and good lighting of the artist(s) is essential for a good show. The sound installation and lighting available may be used in discussion with the Location. Usually, artists themselves have sound and/or additional lighting in their package. If additional sound and/or lighting needs to be hired, we can arrange it for you. Additional sound and/or lighting is only permitted via the fixed suppliers of the Location.

Parking artist(s) and other appointed third parties: A personal free parking space is available during an event at the Location. Space may be reserved for artists in discussion.

Parking material vehicles: This always needs to be done in discussion with and with the approval of the Location. This always needs to be mentioned reported in the sequence of operations. Material vehicles may never impede thoroughfare and stand "in the line of sight".

Required electrical connections: If our capacity is insufficient, we can always rent additional facilities for you. If you are taking care of this yourself, then it can only be done by a party approved by Clay and under the guidance of the Technical service of the Location.

TIPS IF YOU RESERVE ENTERTAINMENT FOR YOURSELF:

- Ensure that you have seen all the artist's shows before reserving them. Do not think (only) of your taste, think about the guests and purpose of the evening.
- Amateur artists can be great in sports canteens, acquaintances, but making a performance at a real event in a large(r) room is truly something different.
- Ensure that the artist(s) know(s) where he is performing, for whom, how many people, size of the room, equipment available, etc.

- Read the contract of the artist well, ask questions, do not agree to impossible clauses and negotiate if required. A know cancellation clause is that of the “TV show in the interest of the artist's career”. You may negotiate even about such a clause.
- Do not forget a flower for the artist or speaker.
- Adjust the introduction and notification of the artist well.
- Check what was included in your own light and sound. A show cannot happen without sound, but is also a fiasco without light.
- DJ's always perform (unless otherwise agreed upon) using the house installation of the Location where they are booked. If you do not have the equipment mentioned in the contract, rent it from a recognised rental company or contact punctually so that the correct items can still be rented.
- Is safety required?
- For the so-called tape acts (mostly 1 x 30 minutes), the sound-set is generally installed 30 minutes before the start of the show. The set is dismantled immediately after the show. In some cases, this may give rise to complaints, e.g., since the programme is disturbed as a result. Earlier and later disassembly is mostly possible (against payment of a compensation). This is generally described as waiting time.