**Outreach Email Templates to Campus Partners**

Subject: Funded Language and Cultural Immersion Program for U.S. Students

Body:

Dear [*Faculty Name*],

My name is [*your name*] and I work in [*office name*]. I’m reaching out to let you know about an exciting opportunity you may wish to share with your students.

The Critical Language Scholarship Program is a funded program sponsored by the U.S. Department of State that provides language and cultural immersion to U.S. students enrolled in all degree programs at [*Institution Name*]. The application for this opportunity opened recently and will close on Tuesday, November 19, 2024.

The CLS Program offers two options for students to study critical languages: either overseas (CLS Program) or virtually (CLS Spark). Through the overseas **CLS Program**, students **spend eight to ten weeks abroad** studying one of a dozen critical languages and earn academic credit for their work. The scholarship includes round-trip travel expenses, coursework, group excursions, and even a small stipend to cover daily living expenses. Most languages offered by the CLS Program do not require applicants to have any prior experience studying critical languages. For a full list of languages and levels, please visit: <https://clscholarship.org/languages>.

Additionally, through the CLS Spark virtual initiative, students can begin their language learning journey with beginner level instruction in Arabic, Chinese, Japanese, Korean, and Russian, as well as advanced beginner-level instruction in Japanese. Applicants for CLS Spark must be undergraduate students and preference will be given to applicants from institutions where their Spark languages aren’t offered.

The CLS Program seeks participants from a wide range of fields of study, geographic regions, and institution types; students from all academic disciplines, including business, engineering, law, medicine, science, social sciences, arts and humanities are encouraged to apply.

I’ve attached a flyer [*with more information / with information about our upcoming information session*] that I hope you might be willing to share with your students.Our office is available to help students with their applications, so you're welcome to also share my contact information.

Please let me know if you have any questions and thank you for your consideration!