



# Security services Instruction form

\*Required fields

## DETAILS OF INSTRUCTING PARTY

Are you an existing client?\*

Yes No

Are you a solicitor/barrister, landowner or agent?\*

Solicitor/barrister Landowner Agent

Is the instructing party VAT registered?\*

Yes No

Company name (if applicable)

Contact name\*

Address\*

Town / city\*

County\*

Postcode\*

Telephone\*

DX (if applicable)

## LANDOWNER DETAILS

Name(s)\*

Relating to the following property

Address\*

Town / city\*

To request our services simply complete this form and submit it by the email button, print and post, or scan and email it to:

**The Sheriffs Office,**

141 Walter Road, Swansea, SA1 5RW

**DX:** 52966 Swansea

**E:** client@thesheriffsoffice.com

**T:** 01792 450033

**F:** 0333 003 5120

## LANDOWNER DETAILS CONT

County\*

Postcode\*

## ABOUT THE PREMISES

Type of premises\*

Land	Residential
Office	Food outlet (specify below)
Retail (specify below)	Other (specify below)

Description (i.e door, colour, neighbouring units, number of floors etc.)

Are there any common doors?\*

Yes No

## SERVICES TO BE PROVIDED

Please tick all relevant box(es)\*

Guarding	Boarding/screening
Alarm	CCTV
Waste removal	Fencing
Sanitising	Pest control
Caretaker/guardian	Removal of hazardous substances

Special instructions (overseeing removal of goods etc.)



## AUTHORISATION

**By submitting this authorisation you hereby agree you have the authority to act on behalf of the instructing party.**

I have read the terms and conditions, available at [thesheriffsoffice.com/terms](https://thesheriffsoffice.com/terms)

I agree to the terms and conditions and confirm that to the best of my knowledge the contents of the form are true.

Please send me your newsletter, details of eBooks, webinars and events. I acknowledge that I can unsubscribe at any point by clicking on the "unsubscribe" link in the email. Please read our [privacy policy](#).

**Signature\***

**Date\***