



TUITION	DURATION	TARGET CERTIFICATION
\$4,000	24 weeks	Certified Pharmacy Technician (CPhT) Certified Medical Administrative Assistant (CMAA)



REQUIREMENTS
High School Diploma or GED

PROGRAM DETAILS

Create a comprehensive Pharmacy Technician career with our online Medication Care Coordinator program. We've carefully developed this 24-week program and compiled five courses to provide you the best career training experience.

A Medication Care Coordinator works with all points of contact in a pharmacy to improve overall patient experience and medication-related outcomes. This includes clinical providers, pharmacists, clinicians, insurance companies and consumers. Some days you may work in more of a pharmacy technician role. Other days you may need to connect with individual patients to ensure they are following their drug plan accordingly.

This program is designed to equip you with the skills necessary to provide excellent support in a pharmacy or clinical environment and the knowledge to achieve the Certified Medical Administration Assistant (CMAA) and Certified Pharmacy Technician (CPhT) certifications.

This online certification program provides comprehensive training in the areas of Human Anatomy and Medical Terminology, Medical Office Procedures and Administration, as well as Pharmacy Technician Principles and Practices. Upon completion of the program, you will be skilled in areas of Medical Office Administration and Pharmacy, and prepared for dual healthcare certifications (CMAA and CPhT), increasing your marketability in the field and allowing for greater flexibility in your career path.

Upon completion of the program, students are uniquely prepared to serve as a liaison between clinical providers, the pharmacy, and consumers. Students are prepared to assist consumers with their medication plan, insurance, and other services including the medication distribution process.

CAREER SERVICES

For all MedCerts Students that are not affiliated with an employer partner, you also have the added benefit of Job Search Assistance including guidance with resume building, networking, interviewing, and job search tips.

ATTAINABLE CAREERS

- Medication Care Coordinator
- Patient Centered Care Coordinator
- Patient Services Representative
- Pharmacy Informaticist
- Pharmacy Technician
- Pharmacy Assistant

Throughout the Medication Care Coordinator program, students will learn the skills to:

- Understand basic human anatomy and utilize medical terminology in a healthcare facility
- Comply with HIPAA/HITECH, OSHA, CMS and other healthcare regulations and laws
- Obtain patient information, verify insurance, file medical records and perform other office procedures
- Understand the different roles of the pharmacy technician within various pharmacy organizations
- Verify medication orders, calculate and measure dosage, and prepare and package medications

While MedCerts training and related target certifications may be accepted and/or approved by your state of residency, employers reserve the right to dictate pre-requisite education, experience, or certification/licensure requirements for their positions. We strongly advise students to research target job posts from area employers and relevant state requirements, barriers, or restrictions prior to enrollment to ensure eligibility upon graduation.

This program is not accepted in the following states: LA, MD, MI, ND, OH, SC, SD, UT, VA, WV. Please consider our RX3000 program instead.
Washington State - speak to your Enrollment Advisor prior to enrolling.



TARGET CERTIFICATIONS

Certifications	Issuing Authority	Exam Details
Certified Pharmacy Technician (CPhT)	Pharmacy Technician Certification Board (PTCB)	90 multiple choice questions Time limit: 2 hours
Certified Medical Administrative Assistant (CMAA)	National HealthCareer Association (NHA)	110 multiple choice questions Time limit: 2 hours 10 minutes

Course Code	Title	Hours	Weeks	Course Materials (Included)
PS-1011	Professionalism in Allied Health	32	2	None
HI-1011	Medical Office Procedures and Administration	96	6	eBook
MS-2000	Microsoft Office Series I	32	2	None
HI-1014	Introduction to Human Anatomy and Medical Terminology	96	6	PDF eBook
HI-1017	Pharmacy Technician Principles and Practices	128	8	eBook

EXPERIENTIAL/CLINICAL COMPONENT:

Experiential/Clinical Component Requirements (not applicable to the HI-2000 Medication Care Coordinator) - Once students complete this program they will be able to immediately start working with Career Services at MedCerts. Experiential learning or clinicals are not required to get a job in this field.

CRIMINAL BACKGROUND CHECKS AND DRUG SCREENING POLICY:

MedCerts does not perform criminal background checks, nor do we test students for illicit drug use. Please be advised that while MedCerts does not perform these checks, the student's drug, criminal, or immunization status may prevent clinical/externship placement and future employment as a healthcare or IT professional. Externship sites, employers, and State Boards of Pharmacy or other regulatory boards have regulations about immunizations, drug use, and criminal backgrounds. Regulatory boards, externship sites, employers, and other organizations that may require these screenings for placement, and adverse results may prohibit you from moving forward in the program. Candidates with a felony conviction are not eligible to participate in ANY MedCerts program that includes the Pharmacy Technician certification as a primary or secondary certification

The student understands that MedCerts does not hold any control over the drug, immunization, criminal, or background screening processes or policies held by any organization outside of MedCerts.



Upon 100% completion of this program, students will receive a "MedCerts Certificate of Program Completion." This is proof of completion of training but isn't a nationally recognized certification. Students are expected to take and pass the national certification exam through the issuing authority for recognized certification in their field.