



## FARM STORE FLOOR MANAGER

### About Granor Farm

Founded in 2006 as a youth farm camp and vegetable farm, Granor Farm is rooted in Three Oaks, Michigan. Today, our certified organic operation spans approximately 75 acres, where we grow a diverse mix of vegetables, berries, herbs, flowers, and grains. Our Farm Store features the harvest alongside kitchen-made food and thoughtfully sourced products from other farmers and makers. Beyond the fields, our work includes educational programming, spirits distilled from our grains, and liqueurs infused with our own herbs, botanicals, and berries. We also host weekly greenhouse farm dinners that showcase our harvest and that of the surrounding farming community. Our produce is available through our on-farm store, a seasonal market-style CSA, and a select group of restaurant and retail partners.

### Position Summary

We are seeking a Farm Store Floor Manager that plays a crucial role in the daily operations of Granor Farm's Farm Store, ensuring that every customer experience is exceptional. You will be the lead team member during service, overseeing the store's flow during peak hours, engaging with customers, and ensuring that products are well-stocked, organized, and beautifully presented. Your leadership and customer service skills will be key to creating a welcoming and informative shopping environment.

Granor Farm is dedicated to growing fresh, organic produce, and we are looking for a team member who thrives in a dynamic, fast-paced environment. This position is perfect for someone with a passion for delivering exceptional customer service, a deep appreciation for local, sustainable food and a desire to connect the two.

### Title, Days/Hours, Compensation, Benefits

|                       |                                                                                                                 |
|-----------------------|-----------------------------------------------------------------------------------------------------------------|
| Position Title:       | Farm Store Floor Manager                                                                                        |
| Reports to:           | Jen Coate (Retail Manager)                                                                                      |
| Work Schedule:        | Full-time, February start                                                                                       |
| Customary Workdays:   | Tuesday-Saturday, pivoting to Wednesday-Sunday in July & Aug                                                    |
| Customary Work Hours: | 8am-6pm, subject to change depending on seasonal needs (35-45 hours/week, over a 5-day workweek)                |
| Compensation:         | Starting wage \$18/hour, paid bi-weekly                                                                         |
| Paid Time Off:        | 40 hours, must be scheduled at the beginning of the season                                                      |
| Paid Sick Leave:      | 72 hours                                                                                                        |
| Other Benefits:       | 30% off Granor purchases, \$500 Farm Store gift card, \$350 Taste of Granor Dinner tickets, weekly farm produce |

## Key Responsibilities

- **Lead on the Floor:** Act as manager on duty during peak store hours, lead the team by example, ensure operations run smoothly, and support team members throughout service.
- **Customer Engagement:** Engage customers with informative discussions about our farm and products grown at the farm, while fostering a positive, educational atmosphere.
- **Staff Management:** Assist in scheduling and training staff ensuring that all shifts are covered in advance of the shift and that staff is actively managed throughout the shift including shortening shifts as needed in slow times.
- **Retail Sales:** Operate the Square POS system efficiently to process transactions, manage payments, and track inventory.
- **Product Display & Merchandising:** Organize products and displays to highlight seasonal offerings and farm-grown goods.
- **Inventory Management:** Monitor inventory levels throughout shift, restock items, and complete weekly inventory of core items and inform the Farm Store Manager of low stock or any issues related to product availability.
- **Weekend & Peak Day Operations:** Expected to work **Thursday, Friday, Saturday, and Sunday**, including summer holiday weekends. These are the busiest days for the farm store, and your leadership helps ensure operations run smoothly and that customers have a high-quality experience.

## Qualifications

- **Customer Service Excellence:** Passionate about providing exceptional customer service and creating positive experiences.
- **Leadership Experience:** Previous experience in a retail or customer service role, with demonstrated ability to lead and inspire a team.
- **Retail & Point-of-Sale Experience:** Familiarity with retail environments, including handling transactions using POS systems (Square experience is a plus).
- **Team-Oriented:** Able to motivate and support other staff members, fostering a collaborative, upbeat work atmosphere.
- **Physical Stamina:** Ability to lift 50 lbs regularly and stand for 8-10 hours, and handle a fast-paced environment.
- **Interest in Local Agriculture:** Passion for supporting local, sustainable farming and sharing that enthusiasm with customers.
- **Certifications:** Maintain Michigan alcohol sellers certificate (training provided)
- **Location:** Reside within 30 miles of the farm and have access to reliable transportation

**Orientation & Evaluation** During your first week, we review farm and safety policies, tour facilities, introduce equipment, review the farm calendar, schedule time off, and outline responsibilities.

## **APPLY TODAY!**

After you have read this description in its entirety, please email [jobs@granorfarm.com](mailto:jobs@granorfarm.com) with:

1. Subject line: Farm Store Floor Manager Application, (Your Name)
2. Responses to the questionnaire below
3. Resume
4. Three references with current phone numbers and/or emails

If your qualifications meet our standards we will contact you to schedule an interview.

### **Questionnaire**

1. Why are you interested in Granor Farm?
2. What previous retail, customer service, or other relevant experience are you bringing to this position?
3. What practical skills or personal goals do you hope to achieve with this position?
4. Please tell us something interesting about yourself (hobbies, obsessions, talents, etc.)

If you are considered for the position, we may require a half to full day working interview on the farm.