## **Account Items Request Form**

Approved By (Tech Audit): \_



Guaranty Trust Bank (Tanzania) Ltd. Date Name: F-mail Address: Mobile No.: Account No. Pick-up Branch: \_ **Token Request** Please tick required section as appropriate Request Type: Re-issue New Account to Debit: lease note that the applicable charge for token device will be debited to the above account Reason for Re-issue: Lost Stolen Damaged \*Tokens can only be released to Account Holders at the specified pick-up branch. **Cheque Book Request** Please tick required section as appropriate Kindly take this as an authority to issue a new cheque book to me/us No. of leaves: Cheque Range: Account to Debit Please note that the applicable charge will be debited to the above account **Card Request** Please tick required section as appropriate Card Replacement Request Type: Renewal pick -up New pick -up branch (Renewal) : \_ Kindly select option: Dollar MasterCard TZS MasterCard Reason for Request: Lost Stolen Card Retraction Damaged Suspected Fraud Account to Debit : note that the applicable charge for card replacement will be debited to the above account Pin Issuance Please tick required section as appropriate Request Type: New Re-issue Kindly tick relevant option: Dollar MasterCard TZS MasterCard Internet Banking Passcode Account to Debit: note that the applicable charge for dollar PIN re-issue will be debited to the above account Last Four Digits on Card: Expiry Date on Card: 1) Cheque books/cards must be kept secured at all times. Loss of cheques/cards should be reported to the bank promptly. 2) PINs, passwords, token and answer to secret question must not be released to any third party. 3) The bank will not be held liable for loss arising from improper cheque/card handling and/or compromise of personal information. **Authorized Signatory Authorized Signatory** Customers are advised to request for the Customer Acknowledgment Slip For Official Use CIS: OPS Head: Name/Signature/Date Name/Signature/Date

Name/Signature/Date