Corporate Internet Banking - GAPS

User Roles & Functions

Role Code	Users	Responsibilities
ADMIN	System Administrator	■ Responsible for user management and activity audit.
UPL	Uploader	■ Initiates all transactions and file upload ■ Review reports and account information
REV	Reviewer	■ 1st level review and authorization
APP	Approver	■ Must be authorized signatories of the bank account. Structure may be sequential (A → B → C) or non -sequential (Any to sign, either to sign, two to sign, e.t.c)
VIEW	Viewer	■ Review end of day activities and reports

User Contact Information

Kindly provide the details for each user and select role below:

First/Last Name	Role Code	Approval Limit	E-mail Address	Mobile Number

Token Request

*Note: All users will require tokens to sign in to GAPS

Kindly take this as an authority to issue _____ unit(s) of tokens for our users.

Token should be released to: _____
(A duly signed indemnity is required)   (Name)

Mode of Identification: _____

_____   _____
Authorised Signatory   Authorised Signatory