



403-652-2110



community@highriver.ca

What do you do with a great idea?

Sometimes you just need a little bit of support, to be connected to the right people, or to find the right resources...

But what if your big idea requires some support from the Town of High River?

Our Council is committed to supporting citizens to take on community led initiatives that contribute to the vitality of our community...and that's where the Community Vitality Fund (CVF) comes in!

The Community Vitality Fund ensures that the community has financial resources, while also building capacity within local citizens to execute community projects that are a priority for residents.

Thriving community led initiatives ensure the prosperous growth, vitality, and sustainability of High River...led by you!



highriver.ca/community-vitality



Town of High River

Community VITALITY FUND

Empowering Citizens to Build Community



Eligibility & Application Process

STEP 1: Determine Eligibility

Find out if your project, event, or initiative is eligible for funding by contacting the Community Development Liaison.
Email: community@highriver.ca

STEP 2: Apply for Funding

Complete the CVF Application Form available online at www.highriver.ca. Submit it to the Community Vitality Advisory Committee (CVAC).
Email: LegislativeServices@highriver.ca

What's Your Contribution?

Community Vitality Funds are awarded on based on contributions of volunteer labour, other funding sources, and in-kind donations.



STEP 3: Committee Review

Applications will be received and reviewed by the Community Vitality Advisory Committee on a monthly basis, depending on when the application was submitted.

In your application you will be asked to include an Income and Expense Statement for the project, a business plan for the project and a written narrative describing how the project supports the quality of life in High River.

If you choose, you will have an opportunity to present your application in person to the Committee. They may ask detailed questions about your application and offer support or resources to your project based on their experience in the community.

Once all the funds for the year have been allocated, no further applications will be considered until Council makes funding available the following year.

STEP 4: Innovation and Enhancement

Innovation awards are for applications under \$2,000 and can be awarded by the Community Vitality Advisory Committee.

Enhancement awards of over \$2,000 will be presented to Council for approval, with the recommendation of the Committee.

Once your initiative is approved, your citizen group or organization will sign an agreement with the Town of High River and receive funding via direct deposit or cheque.

STEP 5: Move Idea to Action!

Get out there and do what you do best! Bring your project/initiative to life.

STEP 6: Sharing your Success

After your project, event or initiative is complete you will be asked to submit a Funding Accountability report detailing how the funds were used. The report is due within 60 days of the completion of the initiative. Any unused portions of the award must be returned to the Town of High River.

You are also encouraged to share stories of your success through photos, videos, and stories to demonstrate the impact your project has on High River's quality of life!

Branding

You will be provided with the Community Vitality Fund logo, banner, and/or sticker to use for advertising with your project/initiative.

