

COMMUNITY FOOD HUBS GRANT

Terms and conditions

About the fund

Hubbub wants to help Community Fridge Network members grow their impact and build resilient communities by supporting a cross-section of society to have access to healthy and sustainable food, food skills and stronger local food economies. This grant fund is offered to help fridges extend and broaden their activities relating to cooking, growing, budgeting and using surplus food that fits into one of four themes: skills, affordable food, social cohesion, and growing.

Application timeline

- Groups can apply from **9am Monday 1st of April**.
- The closing date for applications is **23.59 Tuesday 30th of April**.
- We will not be accepting applications beyond this deadline.
- Hubbub will inform successful and unsuccessful applicants by the **14th of June**.

Eligibility

Who can apply?

- Community fridges who are registered members of the [Community Fridge Network](#) coordinated by Hubbub.
- Community fridges who are open to the public.
- Community fridges who are the [organisational type](#) required to be part of the network.

Who cannot apply?

- Individuals or sole traders.
- Groups based outside the UK.
- Anyone applying on behalf of another group.
- Companies aimed at generating profits for private distribution.

What if I have applied for/received other funding from Hubbub?

- Community fridges can apply even if they have applied for or received Community Fridge Set Up funding, previous food hub funding or the [Investment Fund](#).

Project themes

Funding is available for groups to deliver activities that fit within one of the following themes:

1) Skills

Provide access to training and knowledge-building activities to upskill your community and raise awareness of how people can eat better for their pockets and the planet. This could include training,

events, or other communications related to cooking, growing, budgeting, workshops, or even how to set up a food surplus enterprise.

2) Affordable food

Supporting collaborative purchasing and/or local food retail to develop new local forms of food retail; collaborative purchasing or local production. This could include food co-operatives, food box schemes, fruit and vegetable stalls, meals-on-wheels or a community cafe.

3) Community connection

Support community cohesion and resilience and provide opportunities for their community to come together around food. This could include community cooking, community meals, youth activities, and recipe sharing.

4) Growing

To support community growing and increase the amount of edible food grown and shared locally. This could include community gardens, edible greening, neighbourhood 'grow and watch' schemes, workshops, skill and seed shares.

What can the funding be spent on?

The funding must support a specific and discrete project, be additional to existing expenditure plans and not cover core operational costs. The funding should show in the organisations accounting as a restricted fund. The funding can go towards:

- Materials relating to the food hub activity e.g., cooking or food growing equipment.
- Utilities relating to the delivery of the project activity e.g., power or water.
- Staffing costs to cover the time spent planning and delivering the activity.
- Volunteer expenses.
- Display materials, signage and information.
- Training for the activity delivery team such as food hygiene and safeguarding.
- Reasonable other expenses that enable you to get the activity off the ground.

How to apply

- The link to the application form will become available on [our main funding webpage](#) once the application window is open.
- If you are unable to complete a digital application or if you would like to request any reasonable adjustments to the application process please contact us directly at foodhubs@hubhub.org.uk.

Key conditions

- Applications must be completed in English.
- If organisations run more than one community fridge, they may enter more than one application as long as they are not for the same fridge.
- Applications must not violate the intellectual property rights of any other person or entity.

- If an applicant has deleted, lost, or damaged an application, it is at Hubbub's discretion as to whether they may reapply. In this instance, please notify us via: foodhubs@hubbub.org.uk.
- Such request will be agreed at the sole discretion of Hubbub. Proof of sending or submitting an application may not necessarily be deemed proof of receipt by Hubbub.
- A collaboration of organisations or partnerships are able to apply.
- Each applicant shall appoint a lead “representative” to represent it and act on its behalf, including registering and entering an application, along with a secondary contact who is able to act in the “representative’s” absence. The representative must be authorised to submit on behalf of the organisation.
- By submitting an application, organisations agree to Hubbub’s decisions relating to the fund being final and binding. Hubbub reserves the right, at their sole discretion, to disqualify any applicant.

What we are looking for in applications

- A clearly defined activity that sits under one of the four themes and that you’re passionate about running in your community.
- Evidence that you’ve thought through or taken some steps to understand who will take part.
- Evidence that this activity is something your community wants to see.
- Demonstration that you’ve taken some time to map out how you will get your activity off the ground and who you will work with to make it happen.
- The project works alongside and enriches the existing community fridge.
- Demonstration of how the £9,000 will be spent to maximise impact.
- A project which doesn’t discriminate or exclude people.
- Willingness to capture and share the impact of the activity.
- Desirable: interesting, creative, unique, innovative ideas that make applications stand out.

Selection process

- From the pool of applications received, a panel of Hubbub staff will choose the successful applicants.
- Hubbub will make a decision before the 14th of June 2024.
- Successful applicants will then be contacted and offered a grant of £9,000.

We will assess the pool of applications against the following criteria:

- Geographical spread and ensuring areas where there is currently a lack of food hub projects are represented.
- A fair proportion of projects under each theme.
- A variety of types of projects and audiences.
- A balance of older and newer community fridges.
- Whether or not the community fridge has previously received funding.

Should a successful applicant wish to accept the grant offer, they will be required to complete:

- A mutually agreed Letter of Agreement between Hubbub and the applicant organisation committing to deliver the project set out in the application.
- Due Diligence with the details and signatures of trustees/directors or finance leads within the organisation.
- A registration form to confirm main points of contact and submit a bank statement displaying the account details of the organisation.

Organisations will not be eligible to receive grant funding until they have signed their Letter of Agreement with Hubbub. An applicant will be deemed ineligible if:

- they refuse to provide further requested information and/or
- they are uncontactable for a period of more than 14 days during the application process

Hubbub reserves the right, at their sole discretion, to disqualify any applicant.

Impact reporting

Hubbub requires recipients to complete:

1. 6-month survey in December 2024.
2. 12-month survey in June 2025.

You will be notified when these are due. For both surveys, the questions will be:

- What has gone well?
- What has not gone as expected?
- How many people attended the activities (approx. total).
- What difference has this activity made to your community and the people attending?
- Case studies.
- Photo upload.

Mitigating circumstances

If a recipient of the funding encounters some unexpected difficulties which inhibit their ability to deliver the agreed project, please contact Hubbub at foodhubs@hubbub.org.uk as soon as possible. A contingency plan will be agreed between Hubbub and the recipient e.g. a new food hub project which also fits within the four themes outlined above.

Privacy

Any personal information collected from you when entering into this project is subject to the privacy policy located here.

Contact us

If you have any questions regarding these T&Cs or this grant fund, please email us at foodhubs@hubbub.org.uk.