



Chapter One

PVG Checks

Interested in signing up as a Chapter One online reading volunteer? Fantastic!
Please be aware of some important safeguarding information:

- All Chapter One volunteers require an enhanced Protecting Vulnerable Groups (PVG) check before they can be matched with a pupil in Scotland; this is a legal requirement for volunteering with children in schools in Scotland.
- If you have volunteered with Chapter One before and been matched with a pupil in Scotland, your PVG application is still valid and you will not require another PVG check.
- If you have volunteered with Chapter One before, and were previously matched with a pupil in England, you will have had a DBS check. However, a PVG check will be required for you to be matched with a pupil in Scotland.
- If you have a previous PVG from working with a different organisation, an update will be required that Chapter One will arrange.



Accepted documents for PVG Checks

YOU MUST PROVIDE AT LEAST **1 PROOF OF PHOTO ID** (*)
 AND **ANY OTHER 2** DOCUMENTS FROM THE FOLLOWING:

DOCUMENT	CRITERIA
* Passport	Must be in current name and in date
* Driving Licence	Valid (in date) and must display current name and address
* Biometric Residence Permit	UK issued
UK Adoption or birth certificate	Issued within or after 12 months of birth
Utility Bill	Not a phone bill. Must be in current name and address
Council Tax Bill	Issued within the last 12 months
Bank or building society statement	Issued within the last 3 months
Mortgage or Financial Statements (HMRC)	e.g. pension statement, endowment. Issued within the last 12 months
P45/P60	Issued within the last 12 months
Benefit Statement	Issued within the last 3 months



Unaccepted documents for PVG Checks

Sorry, but we can't use a:

Tenancy Agreement	Tax Code letter
Receipt or Invoice	Promotional letter from bank/building society
Job Offer letter	Letter from NHS or Dentist