



## SAMPLE RECRUITMENT EMAIL FOR VOLUNTEER COORDINATORS

### Help a struggling child to read by volunteering with Chapter One!

We are excited to be partnering with the charity **Chapter One** to bring you an online volunteering opportunity to use 30 minutes of your week to make a direct impact on the lives of young children who are facing disadvantage and struggling with reading.

This is **flexible, time-efficient, rewarding** volunteering that is **simple** to do!

**A child who can read is set up for life.** Not just because they do better at school, but because they are happier and more confident. But 38% of 11-year-olds from disadvantaged backgrounds in England leave primary school unable to read English well, leaving them a full nine months behind their peers.

### Chapter One is changing the story... Please get involved and help improve a child's life chances!

How does it work?

- You'll be paired with a primary school pupil aged 5-8
- You and your paired pupil will enjoy a **weekly 30-minute online reading session** via the secure Chapter One platform - please note, there is no video, only audio
- Chapter One will support you through the safeguarding DBS checks (see below) and will give you full training
- Your commitment is for an entire academic year (autumn to July - approx 25 sessions), so you can see your pupil grow in confidence and flourish

Please join the **weekly Drop-In 'Lunch and Learn' sessions** for you to find out more about volunteering with Chapter One. The sessions will be **every Tuesday at 12pm** (from 10 June) and **the last Thursday of the month** (from 26 June).

You can also watch [this video](#), read [this flyer](#) or visit the [Chapter One website](#) to learn more!

### Volunteering in English schools - DBS required

If you are volunteering in England, all volunteers require an Enhanced Government DBS check as this is a legal requirement for volunteering with children in schools. If you have volunteered with Chapter One before, your DBS certificate lasts two years. If you have your own Enhanced DBS certificate, Chapter One can only accept this if you subscribe to the [Government DBS Update Service](#).

[Please see the list of accepted documents](#) that will be required to proceed with the DBS application. **You will need to have 5 years of UK address history, with no longer than 6 months spent continuously abroad during this time.** If you have any specific questions regarding the background check, please contact [uksupport@chapterone.org](mailto:uksupport@chapterone.org)

### **Volunteering in Scottish schools - PVG required**

If you are volunteering in Scotland, all volunteers require an Enhanced PVG check as this is a legal requirement for volunteering with children in schools. [Please see the list of accepted documents](#) that will be required to proceed with the PVG application.

If you have volunteered with Chapter One before, and were previously matched with a pupil in Scotland, you will not be required to complete another PVG check. If you have a previous PVG from working with a different organisation, an update will be required that Chapter One will arrange. If you have volunteered with Chapter One before, and were previously matched with a pupil in England, you will have had a DBS check. Therefore, a PVG check will be required for you to be matched with a pupil in Scotland.

**If you have any questions or would like to sign up for the next school year, please get in touch.**