



Chapter One

Chapter One online reading volunteer role description

At [Chapter One](#), we transform children's futures with one-to-one reading support at the time when they need it the most.

As a Chapter One online reading volunteer, you'll play a really important role in building a better future for a child through reading together. You'll support a 5- 7-year-old who is falling behind with their reading, helping them with their literacy skills by reading stories and playing games. You'll do one remote 30-minute session a week **over the course of a school year**, watching your reader progress and grow in confidence.

ROLE DESCRIPTION

Supporting children

- Ensure that we reach as many children as possible by delivering one-to-one reading support to as many children as you are able
- Deliver impactful reading sessions using the structure provided by Chapter One, whilst adapting it to the child's needs

Delivering one-to-one reading support

- Use the Chapter One platform to book reading sessions
- Deliver a one-to-one, 30-minute reading session with a child, each week, for the course of the school year
- Deliver a structured online reading programme (either in the classroom and/or in the child's home over Chapter One @Home), which includes reading levelled stories, and fun, interactive word games and activities
- Give positive feedback and support to encourage the child, adapting your reading sessions to their needs
- Provide Chapter One with feedback about the programme and your experience as a volunteer

Training

- Complete initial online training package including preparing for your first session, navigating the Chapter One platform and how to build confidence in young readers
- Engage in additional Chapter One training resources via our Knowledge Base (and other opportunities) to develop your skills as you wish, to build your knowledge

Safeguarding

- On registration, read and digest Chapter One's Volunteer Code of Conduct and Safeguarding Policy
- Engage with the safeguarding modules that are part of the Chapter One training
- Safeguard and promote the wellbeing and welfare of children you are responsible for, or come into contact with, in accordance with Chapter One's safeguarding policies and procedures
- If you have any concerns about the safety or wellbeing of a child, you have a duty to report these concerns, so that the right people can help

Be part of the Chapter One community

- You'll be joining a lively and diverse volunteer community drawn from all our corporate partners. We encourage you to engage with other volunteers through chat groups, social media and company events.

PERSON SPECIFICATION

- A positive advocate for Chapter One and our mission
- A keen advocate for literacy and its importance
- Confident computer skills to enable the use of our online reading platform and online training
- Fluent in English and a competent reader (note: English does not need to be your first language)
- A good communicator with excellent listening skills
- Able to work 1:1 with children at their pace
- Able to show enthusiasm, encouragement, empathy and patience
- Trustworthy with a friendly manner
- Reliable, good time management skills

- Take initiative with suggestions and ideas for the improvement of Chapter One's service

Chapter One is committed to safeguarding and promoting the well-being and welfare of children and requires everyone associated with the charity, including all trustees, employees, and volunteers to share this commitment. Successful applicants will need to undergo Disclosure and Barring Service (DBS) checks.

Chapter One is also committed to promoting a diverse and inclusive community. We aim to create an environment in which all individuals are able to make best use of their skills, free from discrimination or harassment, and in which all decisions are based on merit.

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[Chapterone.org](#)

Chapter One is a registered UK charity (No. 1179625) which is committed to improving the literacy outcomes of disadvantaged children.