

YEAR-END READING CELEBRATION VOLUNTEER GUIDELINES (IN-PERSON)



Please RSVP!

To assist with the coordination and planning of this event, as soon as you receive an invitation email from Chapter One, please RSVP! You can RSVP directly from this email invitation, and download a calendar invite for yourself. **It is very important that each volunteer RSVPs:** this information will be shared with teachers so they can plan the event for the children. Once you have RSVP'd, there is no need to email us separately! Should you need to change your RSVP at a later date, you can access details of the event via the Meetings area on the Chapter One platform. Please note that events with fewer than four attendees may be changed to virtual events. If you can't be there yourself, do consider asking a colleague to pass a message to your reader!

On the day!

Please **bring a form of photo ID with you** for example, passport or driver's license. In addition, please **bring your DBS certificate**. Meeting your teacher and student for the year-end reading celebration is a wonderful and rewarding experience. Usually, a member of Chapter One's staff will be at the celebration with you and will let you know where to meet. Plan on about 45-60 minutes from start to finish for your visit. The visit will include an opportunity for you to celebrate your pupil's reading progress, so come prepared with a few words to say and to congratulate your student! At the event, it's likely that your pupil will be presented with a **Chapter One certificate** to recognise their reading success!



Guidance on gifts and snacks

We have a **NO GIFTS policy** for individual children. It's lovely if you want to bring your pupil a card addressed just to them, but please don't bring individual presents as inevitably it can result in some children feeling left out. If you have any corporate, child-friendly merchandise or can think of the same small item to give ALL children, then that is fine but there is absolutely no obligation! Books for the class to share are always welcome. Snacks are always eagerly received, however they need to be healthy and nut-free. They should also be suitable for vegetarians in order to be inclusive, and please bring enough for all the children to share. As a guide, a classroom generally has 30 children; in some cases fewer. Please check with your class teacher via Messaging for specific numbers.

A word about photography

Whilst in school, please **do not take any photographs**. Your programme manager and child's teacher might take photos as they know which children have photo consent. Equally, please let your programme manager know if you do not wish to have your photo taken and used on Chapter One social media and in publicity materials.

Tips that will help make your visit a success!

Introduce yourself

- Tell the student your name.
- Talk a little bit about your job in very simple terms.
- Mention a favourite hobby or activity.
- Mention a favourite thing you remember about your first years in school.

Questions to ask your reading partner

- What's your favourite book? Or, what type of books do you like to read (favourite topics)?
- What's your favourite subject in school?
- What's your favourite food? Why?
- Do you have any pets?
- What do you like to do for fun outside of school?



Games and activities – take your pick!

Enjoy the Chapter One activity book together!

This special book is a present for each child and is packed full of stories and games.

Read a book (the school will supply these)

Volunteer: I'm going to read the story once while you listen. Then we will read it again together.

1. Read a story to your student. Allow the student the opportunity to relax and listen to the story.
2. Read the story again but this time ask questions prior to reading each page. Allow your student to answer the questions, either by looking at the picture or by remembering what they heard from the first read.

Tell Me a Story

This is a very simple game. One person starts a story with four words. The next person adds four words. And the next, and so on. Here's an example:

Person 1: Once upon a time

Person 2: there lived a great

Person 1: big hairy spider with

Person 2: only four legs. He

Person 1: loved chocolate! And he...



I Spy game

Look around the classroom and have an object in mind. Suggest your student ask questions about it and/or just guess. Suggest the student think of the object and you guess.



Thank you for sharing your love of reading with a child!

