


# VIRTUAL CELEBRATION GUIDELINES



## Chapter One

### Early RSVP's are important!

To assist with the coordination and planning of this event, it is important that all volunteers respond to the emailed invitation. The RSVP status will be shared with teachers so they can set the right expectations for the children.

### Treats, Gifts, and Cards

All kids love snacks! Consider coordinating with fellow volunteers in the classroom and send yummy treats the entire classroom can enjoy. This can be something simple like juice boxes and fishy crackers or a full blown pizza party. Food items should always be commercially wrapped and peanut-free.

Thinking about sending gifts or company swag? If so, please be sure to include EVERY STUDENT. Contact your program manager for the number of students in the classroom. While it is not necessary to send gifts, some volunteers choose to send a book for the classroom library, which teachers really appreciate.

If you would like to do something special just for your student, a greeting card addressed just to them is a great way for them to feel special.

### How long is a Virtual Event?

Virtual events last for approximately 15-minutes. A Chapter One staff member or teacher will help facilitate the event. While each classroom is different, students will likely approach the teachers computer one-by-one to say hello.

### Activities and Planning Ahead

To provide structure to the virtual event, we have sent teachers a worksheet that will be distributed to students prior to the event. Students will share their work with you during the virtual visit.



## QUESTIONS?

Contact your organization's volunteer coordinator, your Chapter One program manager, or email us at [help@chapterone.org](mailto:help@chapterone.org).