



## National Recreation Trail & National Water Trail Update Form



Thank you for taking the time to complete this form. Your assistance will help ensure that your designated National Recreation Trail (NRT) or National Water Trails (NWT) is accurately reflected, and the NRT database and associated records are complete and accurate.

This form should be used in any of the following scenarios. **You may propose multiple updates using the same form.**

- A. Change in trail mileage through trail extension
- B. Change in trail mileage through trail retraction
- C. Change in trail mileage through significant trail reroute
- D. Change to trail name
- E. Change in trail description or use
- F. Undesignation of trail (removal of NRT designation status)
- G. Other significant updates

Please review and complete the following sections of this form with information pertaining to your NRT/NWT update. **When complete, email the form, along with any additional resources (e.g. landowner consent, trail map, etc.), to the NRT Coordinator - Peter Bonsall ([peter\\_bonsall@nps.gov](mailto:peter_bonsall@nps.gov)).**

All updates to a NRT/NWT designation must be consistent with the NRT designation criteria. NRT designation criteria includes:

1. The trail is in existence and will be available for public use for at least 10 consecutive years after designation;
2. The trail is continuous;
3. The trail has been designed, constructed, and is maintained according to best management practices in keeping with the anticipated use(s);
4. The trail is in compliance with applicable land use plans and environmental laws; and
5. All public and private property owners of trail lands or waters have been notified and have given their written consent to this application.

If you are intending to update your trail based on an extension or significant trail reroute, a written letter of consent of any additional landowners included since your original designation must be included with this form.

The update form must be submitted by the trail managing agency, organization or individual officially responsible for permitting trail use. All proposed updates will be reviewed by the NRT Coordinator. If proposed updates are considered significant (i.e. long extensions to a trail), the NRT Coordinator may recommend submitting a new application to reflect those changes to ensure all NRT criteria are met.

Please note: The information you provide will be used to update your existing database entry. The information provided on the NRT database is intended as an introduction to your trail. Users will be advised to contact your trail manager or public information contact for more specific information on trailhead locations, trail use and restrictions if they intend to go out on your trail.



## National Recreation Trail & National Water Trail Update Form



### ***A. Reason for National Recreation Trail Update:***

- Change in trail mileage through trail extension
- Change in trail mileage through trail retraction
- Change in trail mileage through significant trail reroute
- Change to trail name
- Change in trail description or use
- Undesignation of trail (removal of NRT designation status)
- Other. If Other, explain in the space below:

### ***B. Description of Trail Update:***

*Please provide a description of the reason for making updates to your existing designated NRT or NWT. You may include an attachment if more space is needed.*

### ***C. Additional Landowners:***

*If you are requesting an extension of your trail or acknowledging a significant trail reroute, please list any additional landowners who are included since your original designation. If there are additional landowners, letters of consent must be included in addition to this form. If there are no additional landowners, leave this section blank.*



## National Recreation Trail & National Water Trail Update Form



### ***D. Updated Trail Information:***

Please complete the following fields for the portion(s) of trail being updated. These are the same questions asked in the application process. If information is the same as already designated portion(s) of trail, fields may remain blank.

*Trail Name:*

*Trail Location:*

*Latitude / Longitude:*

*Directions to Trail:*

*City(ies) / Township(s) crossed by the trail:*

*County(ies):*

*State(s):*

*Congressional District(s):*

*Short Description of Trail:*

*Long Description of Trail:*

*Length of Trail Open to Public Use:*

Miles:

Loop:

*Other Designations:*

Additional National Designations

Additional State Designations:



# National Recreation Trail & National Water Trail Update Form



*Trail Type: Check all that apply*

Backcountry Trail	Equestrian Trail	Fitness Trail	Greenway	Mountain Bike Trail
Nature Trail	Rail Trail	Snow Trail	Urban Trail	Water Trail

Other. If other, explain

*Allowed Uses - Check all that apply:*

Bicycling (on pavement)	Bicycling (off pavement)	Boating, Motorized	Boating (Canoe)
Boating (Raft)	Boating (Sail)	Camping	Caving
Dogs (Mush)	Dogs (Off leash)	Dogs (On leash)	Equestrian (Riding)
Equestrian (Pack trips)	Equestrian (Other stock)	Fishing	Heritage and History
Hunting	Ice Skating	Land Sailing	Motorized vehicles (ATV)
Motorized vehicles (4WD)	Motorized vehicles (Motorcycle)	Motorized vehicles (OHV)	Motorized vehicles (Snowmobile)
Pedestrian Walk/Hike/Run	Rock Climbing	Roller/Inline Skating	Sand Sailing
Skateboarding	Snow (Cross-country)	Snow (Downhill)	Snow (Snow Play, General)
Snow (Snowshoeing)	Swimming	Swimming (Dive)	Wildlife Observation

Other. If Other, Explain  
Uses / Notes



# National Recreation Trail & National Water Trail Update Form



*Elevation:*

Lowest elevation (feet):  
Highest elevation (feet):

*Width of Tread*

Average width (inches):  
Minimum width (inches):

*Grade of Trail*

Average %:  
Maximum %:  
Average cross-slope (side slope) %:

*Accessibility Information if available:*

Trailhead signage                      Brochure                      Website

Other. If Other, explain:

*Primary Trail Surface*

Asphalt	Boardwalk	Bituminous treatment	Bricks	Concrete
Crushed Rock	Grass	Paver Blocks	Puncheon	Rock, smooth
Rock, boulders	Sand	Snow or ice	Soil	Soil, compacted
Soil; with Stabilizer	Water, moving	Water, still	Wood chips	Wood, running plank

Other. If Other, explain:

*Additional Surfaces - Check all that apply*

Asphalt	Boardwalk	Bituminous treatment	Bricks	Concrete
Crushed Rock	Grass	Paver Blocks	Puncheon	Rock, smooth
Rock, boulders	Sand	Snow or ice	Soil	Soil, compacted
Soil; with Stabilizer	Water, moving	Water, still	Wood chips	Wood, running plank

Other. If Other, explain:



# National Recreation Trail & National Water Trail Update Form



*Open Dates*

Months (mm/dd - mm/dd):

Time (Open From – To):

Seasonal Closures:

*Times of Operation*

Open 24 Hours:

Open Hours (From – To):

*Fees (If fees are required, please select “Yes” and provide dollar amount)*

Admission Fee:

Parking Fee:

Permit Fee:

Visiting and Fee Notes:

**E. Sign and Complete:**

*By signing this Update Form, you confirm that all information is accurate, and trail updates are consistent with NRT designation criteria.*

*Name:*

*Agency / Organization:*

*Position:*

*Signature:*

*Date:*



# National Recreation Trail & National Water Trail Update Form



## NOTICES

### Privacy Act Statement

**Authority:** 16 U.S.C. 1241-51, the National Trails System Act of 1968.

**Purpose:** The information is collected to capture any updates to existing designated trail systems. This includes determining if eligibility requirements have been met, for updating the designated National Recreation Trail or National Water Trail within the National Trails System. This application process is for trails on Federal, State, Tribal, local, or private lands or waters (except those on or in cooperation with US Forest Service lands or waters). If your trail is on US Forest Service lands or waters, you should contact the US Forest Service National Recreation Trails Program.

**Routine Uses:** The information may be disclosed to the US Forest Service (Department of Agriculture), the US Army Corps of Engineers (Department of Defense), the National Park Service, the Bureau of Land Management, and the US Fish and Wildlife Service (Department of the Interior) for the review of applications and the tracking of designated trails on their respective lands or waters.

**Disclosure:** Voluntary, however, failure to provide the requested information may impede the proposed National Recreation Trail or National Water Trail's details to be updated for the National Trails System.

### Paperwork Reduction Act Statement

**PAPERWORK REDUCTION ACT STATEMENT:** We are collecting this information subject to the Paperwork Reduction Act (44 U.S.C. 3501) to evaluate the suitability of the updates made to trails or trail systems which have been submitted to the Secretary of the Interior for designation as a National Recreation Trail or as a National Water Trail. All applicable parts of the form must be completed in order to receive consideration for the requested benefit. A Federal agency may not conduct or sponsor, and a person is not required to respond a collection of information unless it displays a currently valid OMB control number. OMB has approved this collection and assigned it control number 1024-0283.

### Estimated Burden Statement

**ESTIMATED BURDEN STATEMENT:** Public reporting burden for this form is estimated to average 15 minutes per response for National Recreation Trail and National Water Trail submissions, including the time it takes to read, review instructions, and complete the form. This estimated time does not include the time to collect resources and attachments needed for the application. Direct comments regarding this burden estimate, or any aspects of this form, to the Information Collection Clearance Officer, National Park Service, 12201 Sunrise Valley Drive, Mail Stop 242, Reston, VA 20192. Please do not send your form to this address.