



Event General Terms and Conditions

These terms and conditions shall apply to and govern any attendance at and/or participation (the “Participant”) in any seminar, training, training courses, classes, programme, workshops and conferences, whether physical or virtual/online, including those directed to students and children under the age of 18 years old such as the camps and the after-school art clubs (each hereinafter referred to as the “Event”) organized by Tashkeel LLC (hereinafter referred to as “Tashkeel”).

By completing and submitting a registration form for a particular Event, the Participant is agreeing to these terms and conditions, which shall form a contract between Tashkeel and the Participant.

If you are registering on behalf of another individual, it is your responsibility to ensure that the person attending the Event is aware of these terms and conditions, accepts them and complies with them.

By enrolling their children in any of the students or youth related Events, all parents/guardians agree to these terms and conditions as part of the registration process.

Tashkeel reserves their full right to amend and modify these terms and conditions at any time at its sole discretion.

1. Registration

- 1.1. Each and every Event is subject to a sufficient registration. The registration for participation in an Event must be made online through <https://tashkeel.org/> unless stated otherwise. Enrolment in any Event will only be completed once the registration and payment of the relevant Fee for the Event is completed.
- 1.2. After registration and payment of the Fee, the applicant will receive an electric confirmation by e-mail that makes the Participant’s registration final.
- 1.3. Only a certain number of places are available per Event. As soon as the places for an Event are sold out, the registration will automatically be closed, and it is no longer possible to book a place for an Event via Tashkeel’s website.
- 1.4. If the places for an Event are sold out, the applicant may visit or e-mail Tashkeel at tashkeel@tashkeel.org to register for a waiting list. The subject of the email should be “**waiting list**” with the title of the relevant Event. Should a place in the said Event be vacant, Tashkeel will contact the applicant as soon as possible to complete the applicant’s registration.

2. Youth Programme

- 2.1. In addition to the other terms and conditions outlined herein, parents/guardians enrolling their children in any Event understands and accepts the following:
 - a) Before the Event begins, Tashkeel will ask the parent/guardian to submit the Emirates ID of the participant(s). Tashkeel will also ask the parent/guardian to specify who will be picking their child up from the Event. Tashkeel will also ask the parent/guardian to nominate a secondary collector. Tashkeel will then only allow the child to leave with either of those specified adults, subject to submission of collector’s Emirates ID.



- b) If parent/guardian's plans change and would like the child to be picked up by someone else, Tashkeel must be notified in writing and provide the Emirates ID of the nominated person.
- c) The parent/guardian will be charged a late collection fee at the rate of AED50.00 per fifteen (15) minutes if you collect your child after the published workshop finish time. Kindly notify Tashkeel immediately if you are running late.
- d) Tashkeel's responsibility for minor Participants begins only when the child is delivered to the Event and when a teacher/instructor is present in the room. Tashkeel is NOT responsible for children if they have been dropped off outside Tashkeel's premises, nor if they are left unattended anywhere else on Tashkeel's premises after the Event.
- e) Parents/guardians are solely responsible for the safety of their children before and after the Event. Children are welcomed to arrive fifteen (15) minutes prior to the commencement of the Event to settle in and should be picked up no later than fifteen (15) minutes after the Event is completed.
- f) No children will be released from Event, unsupervised, without written approval from the parent/guardian having been submitted and accepted by Tashkeel.
- g) Tashkeel accepts children on the assumption that they are in good health and it is the parent/guardian responsibility to alert Tashkeel to any medical complaint or history suffered by the child.
- h) Please do not bring your children to any Event if they are sick – this includes a runny nose or a cough. Tashkeel realises that the common cold is no more than a temporary hiccup for many children, but for some, it can quickly develop into much worse. So please be considerate and keep your child at home if he/she is unwell. Tashkeel reserves the right to ask parents/guardians to take their children home if they arrive at the Event clearly unwell.
- i) It is the parent/guardian's responsibility to provide complete, accurate and current health information for each child attending an Event. Every effort will be made to observe the information provided but this cannot be guaranteed.
- j) It is the responsibility of the parents/guardians to inform Tashkeel if the child has any medical conditions that may require special attention.
- k) In the event of a serious accident that may require immediate medical attention, Tashkeel might take the child to the nearest clinic/hospital. By enrolling your child in an Event, Tashkeel is being given a consent to do so and parents/guardians will be notified immediately.
- l) In the event where a child causes damage to any of Tashkeel' property, the parents/guardians will be notified and are responsible to pay for the associated costs and damages (based on the market value) arising from the incident.
- m) Children are obliged to take care of their own belongings as Tashkeel cannot accept any liability for lost or damaged belongings.



- n) Tashkeel does its best to accommodate all children, however, it reserves the right to exclude any of them from the Events if their behavior unacceptably aggressive, disruptive, impolite or dangerous. Tashkeel's decision on exclusions is final and no refund will be made in such event.

3. Fee(s)

- 3.1. The Fee for each Event is due immediately through the registration process. If a credit/debit card is used for payment, the credit/debit card statement will indicate a payment to Tashkeel in AED (United Arab Emirates Dirham). An applicant's attendance would only be confirmed once the Fee has been duly and fully paid to and received by Tashkeel.
- 3.2. Unless stated otherwise in these terms and conditions, there will be no refund made for any Fees paid for any Event whether partially or fully, even if the Participant doesn't attend the Event for any reason, whether voluntarily or involuntarily.
- 3.3. Participation Fees outlined for the Event do not include VAT (Value Added Tax).
- 3.4. Whenever applicable, the relevant Fee for an Event will include whatever materials required for the Event as well as drinks and snacks or a lunch as outlined in the Event's description on Tashkeel's website. Such Fees shall exclude all costs and expenses regarding accommodation as well as travel to and from the Event's venue which shall be borne by the Participants.

4. Cancellation and Changes by Participant

- 4.1. The Participant may cancel his/her registration or withdraw from the Event in writing and shall direct his/her written cancelation or withdrawal to Tashkeel via email on tashkeel@tashkeel.org. As mentioned in clause 2, all Fees paid are non-refundable.

5. Cancellation and Changes by Tashkeel

- 5.1. **Tashkeel reserves the right to cancel, reschedule or change any Event for any reason at its sole discretion. In the event of cancellation, Tashkeel will inform the Participants as soon as possible of such cancellation or with the details of the rescheduled Event including its location and timing via email.**
- 5.2. If an Event has been cancelled by Tashkeel, the Fees already paid by the Participants and received by Tashkeel will be refunded.

6. Attendance

- 6.1. All Event materials, if applicable, will be given to the Participant upon check-in at the Event. Participants are requested to always wear their name tags for identification and admittance to the Event rooms.
- 6.2. Each Participant is responsible for his/her own actions during the Event and is liable for all damages caused by himself/herself regarding the property of Tashkeel and/or other third parties, including other Participants.
- 6.3. Participants are expected to follow the instructions of Tashkeel as well as its representative agents. In case a Participant infringes such instructions or violates these terms and conditions, he/she will be given



notice, and, in case of hinderance, he/she may be excluded from the Event. In particularly serious cases, the Participant may be excluded without prior notice. If a Participant has been excluded from the Event, the Participant's fee will not be refunded.

7. Privacy

- 7.1. Tashkeel may record, film, photograph any Events or parts of the Events and use such filming, recording or photographs for marketing or promotional purposes. If the Participant does not want to be featured or included in any of such recording, filming or photographs, such Participant must notify Tashkeel in writing prior to the Event.
- 7.2. Participants shall not take photos or videos in any form of other Participants, including but not limited to, those taken by smart phones without written permission.

8. General Rules

- 8.1. All Participants are expected to dress in alignment to keeping with the culture of the United Arab Emirates. Participants are expected not to attend the Event in informal outfits, or accessories (e.g. sports gear, cut off shorts and shirts, etc.).
- 8.2. While the Participant is in the Event, cell/mobile phones must have ringers turned off. Calls should be taken outside the Event or kept very brief and discrete. Participants must make every effort to minimize the impact of their cell/mobile phone use while in the Event. Loud phone conversations are strongly discouraged and may result in the Participant's exclusion from the Event, at the sole discretion of Tashkeel.
- 8.3. Participants are requested to leave all of Tashkeel's areas tidy and clean, and any unwanted items should be removed and placed in the appropriate trash bins and/or designated areas for disposal.
- 8.4. According to the local laws, it is illegal to smoke in enclosed public spaces. Smoking is therefore permitted only in designated smoking areas outside Tashkeel's premises.

9. Certificate of participation

- 9.1. Depending on the nature of the Event, Participants of Tashkeel's Events may receive a certificate of participation upon successful completion of the Event.

10. Intellectual property

- 10.1. All intellectual property rights in and to the Event, the Event's contents and all materials and documents distributed at or in connection with the Event are owned by Tashkeel and/or the Event trainers/lecturers or speakers. The Participant may not copy, reproduce, publish or allow anyone to copy or reproduce or publish (in any way or form) any materials distributed at or in connection with any Event for any reason without the prior written permission of Tashkeel.
- 10.2. None of the Participants shall have any legal or beneficial right in or to any trademarks or other intellectual property rights owned or used under license by Tashkeel, in connection of any of the



materials used during any Event, all such materials shall at all times remain the exclusive property of Tashkeel.

11. Limitation of liability

11.1. Whilst every reasonable pre-caution is taken by Tashkeel to ensure security and safety at each Event, Tashkeel shall not in any way be liable for any loss or damage suffered by the Participant whatsoever in relation to any Event, except in the event of death or personal injury due to Tashkeel's gross negligence.

11.2. For the avoidance of doubt, Tashkeel shall not be liable for any direct, indirect, special, incidental, or consequential costs, damages or losses arising directly or indirectly from any Event or other aspect related thereto, including its cancellation or rescheduling.

12. Governing law and jurisdiction

These terms and conditions shall be governed exclusively by the laws of the United Arab Emirates and that the Participant hereby submits to the exclusive jurisdiction of the Dubai Courts.

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