

National Justice Museum. The Shire Hall. Nottingham.

Risk Assessment Record for: Youth Court - Courtroom Workshop, Justice Reinvented, Capital Punishment Debate, Case Study

Completed By: JA

Date: 09/11/23

Position: Learning Manager

Date for review: 09/11/24

No	Task/Event	Hazard	Existing Precautions	Likelihood	Severity	Risk Rating	Additional Action Required
1	Youth Court - Courtroom Workshop, Justice Reinvented, Capital Punishment Debate, Case Study	Injury arising from manual handling activity when setting up.	Permit only fully trained staff members to carry out this operation.	1	4	4	Carry out periodic staff training
2		Slips, trips, and falls	<ul style="list-style-type: none">○ All groups under supervision at all times.○ Health and safety briefing given before activities commence.○ Designated access routes.○ Adequate lighting.○ Passages and doorways kept clear.○ Flooring in good condition, with regular inspection.○ Doors to steps into Police Station kept closed.	2	2	4	No further action required.

3		Electrocution	<ul style="list-style-type: none"> Proprietary equipment PAT tests undertaken Socket covers on exposed electrical sockets. 	1	4	4	No further Action Required
4		Inadvertent impact with glass doors/windows	<ul style="list-style-type: none"> Adequate lighting in all areas. Safety glass fitted in all areas. 	1	2	2	No further Action Required
5		Injury arising from outbreak of fire	<ul style="list-style-type: none"> Alternative exits available. Group always with a member of staff when in this area Fire warning system in full operation Fire drills regularly take place Instruction for in the event of a fire given to all groups at the beginning of the day. Site regularly inspected by fire service. 	2	2	4	No further Action Required
6		General discomfort	<ul style="list-style-type: none"> Group numbers limited to a maximum of 35 Lift service available. 	1	2	2	No further action required
7		Injury or illness arising from inadequate welfare facilities	<ul style="list-style-type: none"> Appropriate number of toilets, washing, and rest facilities situated 	1	3	3	No further action required

			<ul style="list-style-type: none"> close by Trained first aid availability. 				
8		Injury arising from attack	<ul style="list-style-type: none"> Pre- booked activities. Restricted access for non-visitors only, (signage to deter entry) 	2	3	6	No further action required.

5X5 MATRIX METHOD:

Rating : 1 - 4 ACCEPTABLE - No further action required, but ensure control measures are maintained.

5 - 9 ADEQUATE - Look for suitable improvements at the next review.

10 - 16 TOLERABLE - Look to improve within a specified timescale.

17 - 25 UNACCEPTABLE - Stop activity and make immediate improvements.