

National Justice Museum

Role title: Creative Co-production Volunteer

Accountability: Volunteer Co-ordinator.

Supervision: Co-production Creative Leader, Creative Engagement Curator, Head of Creative Programmes.

Hours: This role is a temporary opportunity, focused around 4 key events: **Pride (27th of July 2024)**, **Black History Month (October 2024)**, **the Green Hustle Festival (June 2025)**, **Nottingham Refugee Week (June 2025)**, It is important for this opportunity that you are available to volunteer on as many of these dates as possible, to make the experience fulfilling and worthwhile. More details for these events will be provided closer to the time.

Location: The National Justice Museum, Shire Hall, High Pavement, The Lace Market, Nottingham NG1 1HN.

Note: Not all events will be based at the Museum, however, you will always be accompanying a Co-production Creative Leader.

What is the purpose of this role?

The National Justice Museum provides engaging activities, exhibitions, and educational programmes relating to law and justice to inspire people of all ages and backgrounds to become active and responsible citizens.

As a Creative Co-production Volunteer, you will assist the Creative Programmes Team by supporting the delivery of creative workshops at four different events over a period of around seven months. These workshops will all be delivered by the Museum's three Co-production Creative Leaders (2023-24), who work collaboratively in coproducing and facilitating a radical and relevant programme of creative activities. These are in response to the Museum's collection, exhibitions, events, and special projects, inside and outside of the Museum. We aim to partner each volunteer with one of the Co-production Creative Leaders throughout this process.

What will I be doing?

- Supporting the delivery of a variety of creative workshops at four events by encouraging engagement and providing all participants with a friendly welcome.
- Assisting with setting up and tidying up before/after the workshops.

Your tasks will vary depending on the workshop/event, and consequently, the needs of the Co-production Curator, and your own needs and interests. You may not be undertaking all of these tasks.

All volunteers need to adhere to the National Justice Museum's Volunteer Agreement, as well as Policies, Procedures, Vision, and Values. The Museum's Vision and Values are linked here: [NJM-Agreed-Purpose-vision-aims-document-February-2022.pdf](#)

What skills/experience will I need?

There are no essential skills for this volunteering role. However, it would be helpful to have **any** of the following:

- Good interpersonal and communication skills – an ability to provide a friendly welcome to all visitors.
- Experience in working or volunteering in museums, galleries, and heritage sites.
- An interest in art/creativity, history, heritage, or the justice system.

How will I benefit from volunteering?

- An exciting opportunity to develop new or existing skills, knowledge, and experience within the heritage sector and within an award-winning creative programme.
- The opportunity to work closely with one of the Museum's Creative Co-Production Leaders on a variety of creative workshops.
- Be an important part of one of Nottingham's multi-award winning and best-loved visitor attractions, with the potential to enhance and contribute meaningfully to the National Justice Museum's work.
- Training will be offered appropriate to the role, but all volunteers will receive a full induction, including a health and safety briefing and details on the National Justice Museum's Policies, Procedures, Vision, and Values.
- The opportunity to meet and engage with a variety of people.
- Be reimbursed for travel expenses up to £5.30 on receiving proof of expenditure (ticket or receipt).

Interested in this volunteering opportunity?

- We are so pleased that you are interested in volunteering with us at the National Justice Museum. Unfortunately, whilst we would love to have as many volunteers as possible for this role, this is a limited opportunity so we cannot guarantee that every person who expresses interest will be able to volunteer with us.

If you have any questions or want to express your interest, please contact the Volunteer Co-ordinator:

volunteer@nationaljusticemuseum.org.uk