

**Pendennis Apprenticeship Application & Selection March 2024**

Dear Applicant,

Thank you for the interest you have shown in the Pendennis Apprenticeship Scheme.

Please find below information regarding the application process and an application form. If you wish to apply, please complete the form, and return it to us by 5pm on ***Tuesday 26th March 2024.*** It will not be possible to process any applications received after this time. Further copies of the form along with extra information about the scheme may be downloaded from the apprenticeships page of our website [www.pendennis.com](http://www.pendennis.com/)

Please take your time to complete the application form, be succinct and provide the relevant information as requested.

Applicants successful at this first stage of the application process will be invited to attend aptitude testing.

Those applicants most successful at the testing will be invited to attend an interview at Pendennis Shipyard. Subsequently successful applicants will be informed within two weeks of interview, with the General Engineering Apprenticeship starting in July 2024 and other apprenticeships in September 2024.

Good luck and we look forward to receiving your completed application form. If you need any further information or need to contact us during the process, please email [apprenticeships@pendennis.com](mailto:apprenticeships@pendennis.com).

***Please Note – if you have not yet taken your GCSEs you will need to obtain your estimated grades from your school and enter these on the form. This section must then be signed by either your form tutor or head of year/ head of examinations. Alternatively, a printout of the estimated grades from the school will be sufficient. Your application cannot be considered without this.***

Yours sincerely

Steve Hancock Training Manager Pendennis Shipyard





APPRENTICESHIP APPLICATION FORM 2024

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| **1. APPENTICESHIPS –** which programme interests you the most? When applying for more than one,  rate your preference 1-3. (1 being your first choice and 3 being your last) |
| **General Engineering Apprenticeship** |
| **Yacht Painting Apprenticeship** |
| **Joinery Apprenticeship** |

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| **1. PERSONAL DETAILS** | |
| **Surname:** | **Address:**  **Post Code:** |
| **Forenames:** |
| **Home Tel No:** |
| **Mobile No:** |
| **Email address:** | |
| **National Insurance Number:** | |
| **Date of Birth: Age on 1st July 2024:** | |

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| **2. ACADEMIC DETAILS:** *Proof of your qualifications will be required at interview.*  *\*Year 11s if you have not yet taken your GCSEs- your school must confirm your predicted grades in writing. Your application will not be considered without this!* | | | | |
| Schools & Colleges | Dates  From - To | Examinations & Results | | |
| Subject/Level | Expected Grade\* | Actual Grade |
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| **3. OTHER TRAINING –** *include any Duke of Edinburgh Awards/ Coaching qualifications etc* | | | | | |
| **Details** | | **Dates** | | **Course** | **Results** |
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| **4. EMPLOYMENT & WORK EXPERIENCE –** *include school work-experience or voluntary work* | | | | | |
| Company Name | Dates | | **Details & Position -** | | |
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| **5. REFERENCES** | |
| **Please give the following information of two referees (no friends or family) who may be contacted if you are called for an interview. (If you are currently in school, please maker one of your referees a relevant staff member.)** | |
| Name of first referee (current or most recent education establishment/ employer):  Their job title.  Their relationship to you, e.g. Line manager or teacher.  Organisation name and address  Email and telephone number of referee | Name of second referee:  Their job title.  Their relationship to you.  Organisation name and address  Email and telephone number of referee |

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| **6. INTERESTS/HOBBIES/ ORGANISATIONS** | |
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| **7. SUPPORTING STATEMENT** |
| *This should highlight why you have chosen the Pendennis Apprenticeship scheme, what your strengths and qualities are, plus anything to support your application (max. 250 words).* |

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| Please indicate if you are **unable** to make any of the following testing days: | | | | | |
| Tues 16th April **(am)** | Tues 16th April **(pm)** | | Weds 17th April **(am)** | | Weds 17th April **(pm)** |
| **9. INTERVIEW DATES: Please let us know your availability should we invite you to interview.** | | | | | |
| Please indicate if you are **unable** to make any of the following interview days: | | | | | |
| Tuesday 7th May  am pm | | Wednesday 8th May am pm | | Thursday 9th May  am pm | |

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| **10. DECLARATION** | |
| **To the best of my knowledge the information contained in this application is accurate.** | |
| **Signed:** | **Date:** |
| **PLEASE RETURN TO: :** [**apprenticeships@pendennis.com**](mailto:apprenticeships@pendennis.com) **Or**  **Pendennis Shipyard Apprenticeship Scheme, Pendennis Shipyard Ltd, The Docks, Falmouth, TR11 4NR** | |

**How did you hear about our apprenticeship scheme? (Word of mouth, print advert, Pendennis social media, job site, other)**

*This form and the data provided within will be stored and processed in line with the company’s Data Protection policy.*

*You can request a copy of this policy from* [*privacy@pendennis.com*](mailto:privacy@pendennis.com)*.To access our privacy notice please visit* [*http://pendennis.com/legals.*](http://pendennis.com/legals)

*Any questions regarding your Data should be directed to* [*privacy@pendennis.com*.](mailto:privacy@pendennis.com)