# Visa Invitation Letter Request

To check the US immigration rules and determine if you need a visa to enter the United States, please read the “Immigration Rules for Travel to the United States“ PDF document provided.

Please make sure that you have registered and paid in full for the conference before submitting this request. Requests will only be granted to complete registered attendees.

The following information is requested to prepare your visa invitation letter that will be sent to you via email. Please allow 7-10 days to process your request.

|  |  |
| --- | --- |
| Fields marked with an asterisk are mandatory | Enter your responses here in this column |
| \*Prefix: Dr. or Mr. or Mrs. or Ms. |  |
| \*First Name (as shown on the passport): |  |
| \*Last Name (as shown on the passport): |  |
| \*Email Address: |  |
| \*Passport #: |  |
| \*Job Title: |  |
| \*Company: |  |
| \*Address: |  |
| Address2: |  |
| \*State: |  |
| \*City: |  |
| \*Postal code: |  |
| \*Country: |  |
| Phone: |  |
| \*Arrival date in the US: |  |
| \*Departure date from the US: |  |
| \* Are you an employee of the Government, a Government Agency or Entity, or a Government –Owned or State-Owned Entity or Company? |  |
| \*Please list the names of any PTC employees that will be accompanying you while travelling (if none, please indicate “None”) |  |
| \*Will any of the traveler’s expenses or travel costs be reimbursed or paid by PTC or a PTC business partner? |  |
| Local contact in the US during the event: |  |
| Additional Notes: |  |

*Declaration and Certification:   
I hereby declare that the information provided above is complete and accurate.   
(Enter your name)*