

Librarian
United School International,
The Pearl - Doha, Qatar

Closing date: **30th May, 2022**
Job Start: **July 2022**
Location: **Doha, Qatar**
Contract type: **Full Time**

Are you an experienced, flexible and competent Librarian with exceptional interpersonal skills, seeking a challenging new opportunity? If so, you will be interested in this fantastic opportunity to take our state-of-the-art international school through our next stage of development.

The Opportunity

The role is due to start from July 2022.

You will be primarily responsible for the management and development, promotion and evaluation of an effective learning resource and information service which supports learning and teaching across the school.

You will be responsible for organizing and managing the library, ensuring its effective use by classes, groups and individuals; all the while complying the MOEHE regulations on provision of library books and resources; as well as creating and implementing a policy for the library which incorporates the educational aims and objectives of the school, and complies with data protection, copyright, health and safety legislation and the school's disciplinary code.

You will be contributing to curriculum and policy development by liaising with all departments, in addition to liaising with individual members of the teaching and learning support staff. This, in addition to selecting, acquiring, organizing and promoting Library resources to support teaching and learning throughout the school.

Person Specification

In particular, candidates should meet the following technical profile:

- Degree in Library Science or equivalent
- Previous experience within an education setting or similar is desirable
- Flexibility, curiosity, enthusiasm, and an extensive knowledge of young adult literature
- Strong knowledge of content area, teaching methods, learning styles and educational research related learners and readers.
- An understanding of the scope and the sequence of library and information literacy curriculum
- Experience in evaluating and selecting print and digital resources with a commitment to equity and inclusion

In addition, the personal qualities we are looking for include:

- Proactive, enthusiastic, ambitious and energetic person.
- Flexibility to work outside of office hours when required.
- IT skills to include: Advanced Excel, Proficient use of Word, Powerpoint, Outlook.

Strong English language and clear communication is an essential requirement for this role, and applications from native-level speakers of English will be preferred. For more information please refer to the separate Job Description and Person Specification provided.

About the School

United School International is a newly founded school on the prestigious Pearl Development in Doha, Qatar, a residential development reclaimed from the Arabian Gulf. Because of its position, its beautiful architecture and facilities, the Pearl is one of the most desirable locations for both expatriate and local Qatar families in the

city. There is a combination of spacious high-rise apartments and luxurious villas currently housing a population of 33,000. When finally completed in two years' time this will have risen to around 50,000.

United School International is the first and probably only school to be built on the Pearl, providing education for children within the local community. It is a result of an exciting partnership between Orbital Education and United Development Company, a highly successful Qatari organisation and the developer of The Pearl. It is the second major school in the city of Doha to be established by Orbital Education, with the highly acclaimed and beautifully appointed Oryx International School established in partnership with Qatar Airlines, already operating within the city.

The school provides a British style of education based upon the English National Curriculum, whilst retaining the value of local culture and tradition within its curriculum offering. It can accommodate up to 2,600 students between 3 to 18 years, and is expected to fully open in August 2022. The facilities offered at the school site, combined with our approach to education, will allow the school to stand out as a leading International school in Qatar.

Living and working in Qatar

Doha, the peninsula's capital city of over 2.7 million residents, has a huge International community that choose to live and work here. Doha is preparing to host the Football World Cup in 2022 with new stadiums already completed and others still under construction. Qatar provides an excellent lifestyle, with a combination of cultures mixed with the best of Qatar's past and present.

Being in the Middle East, the weather is good all year round with extreme heat in the summer months. If you want to explore Qatar you will find plenty of opportunity to explore the desert, walk along the Corniche, visit museums, shopping malls, beaches, attend sporting events, music festivals, take a boat trip and much more. There are excellent education facilities, transportation and amenities across the city.

Benefits of working at an Orbital Education School

Orbital Education <https://orbitaled.com/> focuses on delivering the very best in British education to its students around the globe. It's an expanding group with schools already in Spain, Hungary, Slovenia, China, Russia, Ecuador and the Middle East, with exciting plans to develop new schools across the globe. Key reasons to work at an Orbital Education School include:

1. Opportunities to collaborate with colleagues and students worldwide
2. Enhanced professional development opportunities, through partnerships with specialist learning providers to offer recognised and accredited professional development programmes.
3. Opportunities for both career development and movement within the group, providing opportunity to see the world whilst progressing an attractive and rewarding career.

Application Process

If this describes you, you meet the requirements for this position and are keen to join our excellent and friendly school we would welcome an application from you.

Applications should be made by CV in the first instance, with all relevant details of your experience and education history, accounting for any employment gaps. Your application should include a cover letter outlining how you would utilise your knowledge, skills, and experiences to ensure success in the role. You should also detail the names, email contacts and contact numbers of two referees, one of whom must be your current or most recent employer.

Applications should be submitted to usirecruitment@unitedschool.qa

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Successful candidates will be contacted as soon as we have drawn up a shortlist for interview which we hope to hold by the end of March. If you have not heard from us before 20th June you should assume that your application has been unsuccessful on this occasion.

Safeguarding – United School International is committed to safeguarding and promoting the welfare of children and young people and expects all of its staff and stakeholders to share this commitment. As part of the school's commitment to safeguarding, all post-holders are subject to background checks and an International Child Protection Certificate administered by ACRO <https://www.acro.police.uk/icp...> (if ever worked or lived in the UK), Prohibition Checks where appropriate and/or Criminal Records (Police Check) disclosure from their most recent country of residence.