

## Coaching Outline Business Plan Basic Seminar 22S

25.03.2022 Note! These are the important dates, and they are fixed. All further updates will be announced during E-Lab.

Add these dates (except yellow marked) as a google calendar to your calendar

1. option: click on + sign to add calendar, click "subscribe calendar", add this link [c\\_classroom067b421e@group.calendar.google.com](mailto:c_classroom067b421e@group.calendar.google.com)

2. option: click on + sign to add calendar, click "via URL", add this link

[https://calendar.google.com/calendar/embed?src=c\\_classroom067b421e%40group.calendar.google.com&ctz=Europe%2FBerlin](https://calendar.google.com/calendar/embed?src=c_classroom067b421e%40group.calendar.google.com&ctz=Europe%2FBerlin)

blue = coaching or reflection

green = BPG specific dates

yellow = NOT added to Coach calendar

Date	Time	Status	Location	What's happening
20.04.2022	19-20:30	<b>mandatory (added to calendar)</b>	online	Workshop "Coaching & Grading in E-Lab" incl. Meet the Senior Coaches
21.04. and 22.04.2022	10-16:30 EACH DAY	<b>fulltime mandatory (added to calendar)</b>	In the application form you can choose between <b>online or offline</b> attendance	E-Lab Education = basis for your coaching Missing parts of it is a No Go!  Online E-Lab Education with Franz Heyde & Anastasia Myasnichenko  Offline E-Lab Education with Jasmin Kraus & Felix Hagleitner  Both E-Lab Educations have the same date, time, and content
25. / 29.04.2022	18-19	<b>mandatory (added to calendar)</b>	online	Run the team finding and ideation sessions for all students
26.04.2022	19-20	highly recommended (added to calendar)	online but feel very invited to meet in smaller groups during or after the workshop	Workshop "First team meeting" - Get all steps and methods to create an awesome first meeting with your teams, and a solid baseline setting
27.04.2022	15:30-17	<b>mandatory (added to calendar)</b>	online	Coach briefing with the lecturer, <b>VERY important to attend!</b>
27.04.2022	18-20	<b>mandatory (added to calendar)</b>	online	BPG Kickoff - meet the teams, and facilitate team finding, <b>VERY important to attend!</b>
01.05. / 15.05. / 29.05. / 12.06. / 26.06. / 10.07.	midnight	<b>mandatory (added to calendar)</b>	online	BPG coaching logbook entry
01.05.2022	midnight	for your information	online	Deadline for team registration
02.05.2022	10-18	<b>mandatory (added to calendar)</b>	online	Team-Coach Matching (you can do other things, but need to be available on slack all day)
Starting 02.05.2022	individual dates	<b>mandatory</b>	online or offline	Contact with your teams, bi-weekly meetings, in between written exchange via slack
04.05.2022	18-20	highly recommended (added to calendar)	online	Online Session on problem, solution, prototyping, business model
05.05.2022	19-20	highly recommended (added to calendar)	online but feel very invited to meet in smaller groups during or after the workshop	Workshop "Growth mindset" - How to internally align with development and growth, and make this mindset accessible to others for instance through giving feedback
11.05.2022	19-20:30	highly recommended (added to calendar)	online but feel very invited to meet in smaller groups during or after the workshop	Workshop "Intercultural communication" - Become aware and navigate cultural challenges, and foster cultural synergies

16.05.2022	19-20	highly recommended (added to calendar)	online but feel very invited to meet in smaller groups during or after the workshop	Workshop "How to motivate teams" - Dive deeper into the brain chemistry during a conflict and how to shift focus, plus learn how to create motivational boosts for your teams
Reflection calls 16. to 20.05. 30.05. to 03.06. 13. to 17.06. 27.06. to 01.07. Optional retrospective 11. through 22.07.2022	individual dates	<b>mandatory</b>	online or offline	Based on your logbook entry you'll have a 30-40 minutes reflection call with your senior coach about your role and your teams' progresses
25.05.2022	19-20	highly recommended (added to calendar)	online but feel very invited to meet in smaller groups during or after the workshop	Workshop "Great Retrospectives" - Learn how to organize meaningful retrospectives with your teams
30.05.2022	midnight	<b>mandatory for teams (added to calendar)</b>	online	Upload deadline for MidTerm Pitch (video and text) by each team, coaches give written feedback
31.05. - 10.06.2022	individual time slots	<b>mandatory</b>	online or offline	Retrospective with each of your teams
01.06.2022	18-20	highly recommended (added to calendar)	online	Online Session on market, competition, financials, Minimum Viable Product, business plan
08.06.2022	19-20	highly recommended (added to calendar)	online, every participant needs own computer	Workshop "Game night: Iteration based work" - Learn a playful way to foster iteration based work styles for your teams
10.06.2022	18-21	highly recommended (added to calendar)	hopefully offline but with online option	BPG Coach Get Together
15.06.2022	18-20	for your information (added to calendar)	online	Lecturer Consultation Hour for the teams
29.06.2022	18-19	for your information (added to calendar)	online	BPG Exam Tips
01.07.2022	13-16	for your information (added to calendar)	online or Garching	Workshop <i>for teams</i> "Presentation Training" with Steffi Schwarzack
04.07. - 08.07.2022	individual dates	<b>mandatory (added to calendar)</b>	online or offline	Dry runs for the final presentation with your teams, coach swap recommended
11.07. through 14.07.2022	individual dates between 13-18	highly appreciated (added to calendar)	online	BPG final presentations (you can attend the finals of your teams)
11.07. - 22.07.2022	individual dates	highly appreciated	online or offline	Retrospective with each of your teams
15.07.2022	09:00	<b>mandatory (added to calendar)</b>	online	Hand in your coaching reflection paper
15.07.2022	16-17	highly appreciated (added to calendar)	online or offline	E-Lab Celebration + certificates
15.07.2022	17-18	highly appreciated (added to calendar)	online or offline	Final group retro for all coaches