

## Coaching Outline Tech Challenge 22W

Note! These are the important dates, and they are fixed. All further updates will be announced during E-Lab.

We will hand out these dates as calendar entries at the beginning of E-Lab.

blue = coaching or reflection		green = TC specific dates		yellow = NOT added to Coach calendar
Date	Time	Status	Location	What's happening
12.10.2022	18-20:00	mandatory (added to calendar)	online	Workshop "Coaching & Grading in E-Lab" incl. meeting with the senior coaches and lecturers/mentors. Introduction of challenges and TC timeline. Coaches vote for the challenges they want to support.
13.10. and 14.10.2022	10-16:30 EACH DAY	fulltime mandatory (added to calendar)	online	E-Lab Education = basis for your coaching Missing parts of it is a No Go! Online E-Lab Education with Anastasia Myasnichenko
16.10.2022	midnight	mandatory (added to calendar)	online	Deadline for challenge voting for the coaches
17.10.2022	10-12	mandatory (added to calendar)	online	Coach-challenge matching. You can do other things but you should be available on Slack and read notifications
19.10.2022	19-20	highly recommended (added to calendar)	online but feel very invited to meet in smaller groups during or after the workshop	Workshop "First team meeting" - Get all steps and methods to create an awesome first meeting with your teams, and a solid baseline setting
21.10.2022	18-20	highly recommended (added to calendar)	offline	Blocker for you to meet with your senior coach and other fellow coaches informally and get to know each other
25.10.2022	18-20	mandatory (added to calendar)	online	TC Kick-Off - meet the students and partners: Coaches moderate the exchange in partner's breakout rooms and facilitate team-finding <b>VERY important to attend!</b>
27. / 29.10.2022	10-12	mandatory to attend one of them (added to calendar)	online	Run the team finding sessions for all TC students
30.10.2022	midnight	for your information	online	Deadline for team registration. Participants can register (1) as a team OR (2) as individual searching for a team. Further participation only in teams.
30.10. / 13.11. / 27.11. / 11.12. / 15.01. / 29.01.	midnight	mandatory (added to calendar)	online	TC coaching logbook entry
31.10.2022	14-18	mandatory (added to calendar)	online	<b>New</b> team-matching process: Coaches actively participate in the process. You should be available for a 1,5-hour call at 14:00 where the coaches split into groups and do the team-matching within each challenge. Then, coaches create team channels and get-to-know their teams (remotely) - before 18:00.
Starting 01.11.2022	individual dates	mandatory	online or offline	Contact with your teams, bi-weekly meetings, in between written exchange via slack
02.11. / 03.11. / 04.11.	individual dates	highly appreciated (added to calendar)	online	Deep Dives for Challenges (only need to attend deep dives of your teams' challenges)
Starting 02.11.2022	individual dates	for your information	online	Workshops <i>for teams</i> on "Customer Centricity", "Design-Thinking and Lean Startup", "Problem/Solution fit", "Lean Prototyping", etc. Please check the TC Schedule for particular dates.
Tuesdays, starting 08.11.2022 (except 22.11 / 27.12 / 03.01)	17-18	for your information	online	TC consultation hour with Anastasia for the teams

09.11.2022	19-20:30	highly recommended (added to calendar)	online but feel very invited to meet in smaller groups during or after the workshop	Workshop "Intercultural communication" - Become aware and navigate cultural challenges, and foster cultural synergies
14.11.2022	19-20	highly recommended (added to calendar)	online but feel very invited to meet in smaller groups during or after the workshop	Workshop "How to motivate teams" - Dive deeper into the brain chemistry during a conflict and how to shift focus, plus learn how to create motivational boosts for your teams
Reflection calls 14. to 18.11. 28.11. to 02.12. 12. to 16.12. 16. to 20.01.2023 Optional retrospective 30.1. through 03.02.2023	individual dates	<b>mandatory</b>	online or offline	Based on your logbook entry you'll have a 30-40 minutes reflection call with your senior coach about your role and your teams' progresses
23.11.2022	19-20	highly recommended (added to calendar)	online but feel very invited to meet in smaller groups during or after the workshop	Workshop "Great Retrospectives" - Learn how to organize meaningful retrospectives with your teams
05.12. / 06.12. / 07.12. / 08.12.	individual time slots between 9-18	<b>mandatory (added to calendar)</b>	online	Dry runs for TC Midterm Check-Ins with your teams. Coaches brief the teams and do the time-keeping of their pitch. If you can not attend you should find your coach buddy to replace you.
08.12.2022	18-20	highly recommended (added to calendar)	online but feel very invited to meet in smaller groups during or after the workshop	Workshop "Mindfulness in Coaching" - Practical tools on how to become more present and connect more deeply (with yourself)
12.12. / 13.12. / 14.12. / 15.12.	individual time slots between 9-18	highly appreciated (added to calendar)	online	TC Midterm Check-ins (it would be great if you attend your team's Midterms)
12.12. - 22.12.2022	individual time slots	<b>mandatory</b>	online or offline	Retrospective with each of your teams
16.12.2022	evening	optional, blocker only	your choice	Blocker for Christmas Get Together - in case you want to organise something :)
16. / 17. / 18.01.2023	individual time slots between 9-18	<b>mandatory (added to calendar)</b>	online	Dry runs for TC Demo Day
24.01.2023	individual time slots between 9-18	<b>mandatory (added to calendar)</b>	online	TC final presentation of your teams. Coaches brief the teams and do the time-keeping of their pitch. If you can not attend you should find your coach buddy to replace you.
25.01.2023	11:59:00 (noon)	for your information	online	Deadline for the TC Final deliverables of the teams
25.01.2023	17-20	<b>mandatory (added to calendar)</b>	Garching	TC Demo Day with Virtual Booth Fair and Winner's Pitch Night
26.01. - 10.02.2023	individual dates	highly appreciated	online or offline	Retrospective with each of your teams
03.02.2023	09:00	<b>mandatory (added to calendar)</b>	online	Hand in your coaching reflection paper
03.02.2023	16-17	highly appreciated (added to calendar)	offline (with online access)	E-Lab Celebration + certificates
03.02.2023	17-18	highly appreciated (added to calendar)	offline (with online access)	Final group retro for all coaches