Louisiana
Emergency Rental Assistance Program

APPLICANT JOURNEY

CREATE A PROFILE

1

Visit **LAStateRent.com** and click APPLY NOW to access the Application Portal. You will then be prompted to register with a unique username and password. Once created, you can begin the application process and access your application at any time to check on its status. ONLY ONE application may be submitted per household.

COMPLETE THE APPLICATION

2

The online application allows you to quickly enter information about you and your rental unit. For a list of documents required and recommended in support of your application, refer to the checklist available at **LAStateRent.com** or via the QR code at the top of the page. Either a renter or a landlord can start the application process, but both must provide information and the renter must complete the application to receive assistance.

SUBMIT

3

Renters and landords must submit current contact information, including a correct email and phone number. Once the required information is provided and your application indicates it is 100% complete, the system will prompt the renter to upload a copy of a government-issued ID as an electronic signature to submit an application. Both renter and landlord will receive a confirmation email following submission inviting the other party to complete the requirements necessary to process an application.

ELIGIBILITY REVIEW

4

Your application will be assigned to a case manager for review to ensure completeness and accuracy of all required eligibility documentation. If necessary, a case manager will contact the renter or landlord via the application portal to obtain any additional documentation required to complete processing.

APPROVAL NOTIFICATION

5

When your rental assistance is approved, renter and landlord will receive a text message and email confirmation detailing the next steps and the amount to be paid on behalf of the renter.

FUNDING

6

Landlords will be paid rental assistance on the tenant's behalf in the form of a check. If a landlord refuses to participate, the check payment can be sent directly to the renter, but is limited to a maximum of six months of rent payments. Applicants must receive rent assistance to be approved for utility assistance. Approved utility payments will be made directly to the utility provider.

Both landlords and renters may apply, but the renter must complete the application for rental assistance to be approved.
The program can provide assistance for past-due rent and forward rent payments, as well as utility costs for applicants, for up to 15 months total.

LOUISIANA Office of **COMMUNITY DEVELOPMENT**

Louisiana Housing Corporation