

DECLARATION AND INFORMATION TO BE PROVIDED BY TENDERER

It is important that you provide all the information requested below.

To ensure that your tender submission is eligible for consideration you must complete and sign the following documentation, then attach the completed and signed document with your e-tender submission.

- Part 1** Form of Tender
- Part 2** Certificate of Bona Fide Tendering
- Part 3** Declaration of Understanding

FORM OF TENDER

West London Waste Authority

I/We

.....

carrying on business at

.....

.....

hereby tender and undertake to provide and complete the Service in accordance with the Instructions for Tendering and the Contract Documents,

I/We agree that the insertion by us of any conditions qualifying this tender or any unauthorised alteration to any of the Tender Documents shall not affect the Tender or the Contract Documents and may cause the tender to be rejected.

I/We agree that this tender shall remain open to be accepted or not by the Council for a minimum period of 13 weeks and thereafter shall only be withdrawn upon 7 days notice in writing during which period it shall remain open for acceptance.

And I/We further undertake to execute the Contract Documents for the proper and complete fulfilment of the Service.

I/We have full power and authority to enter into the Contract and the ability to provide the Service.

I/We are of sound financial standing and have and will continue to have sufficient capital, skilled staff, equipment and other resources available to provide the Services in accordance with the Contract Documents.

Unless and until a formal Agreement is prepared and executed, this tender together with your acceptance thereof in writing shall constitute a binding Contract between us.

I/We understand that you are not bound to accept the lowest or any tender you may receive, nor shall you be responsible for any costs we incur in connection with the preparation of our tender.

I/We certify that this is a bona fide tender.

I/We agree that the Schedule of Prices has been duly completed and is correct.

I/We certify I/We are authorised to sign this Form of Tender on behalf of the Tenderer

Signed

Print Name

Position

(Print names in full)

.....

Address of Registered Office /or Principal Place of Business if unregistered (delete where not applicable)

.....

.....

Date

Part 2

CERTIFICATE AS TO CANVASSING AND COLLUSIVE TENDERING

The essence of tendering is that the Council shall receive bona fide competitive tenders from all persons tendering. In recognition of this principle:

We certify that this is a bona fide tender, intended to be competitive and that We have not fixed or adjusted the amount of the tender or the rates and prices quoted by or under or in accordance with any agreement or arrangement with any other person.

We also certify that We have not done and undertake that We will not do at any time any of the following acts:

- (a) communicate to a person other than the Council the amount or approximate amount of our proposed tender (other than in confidence in order to obtain quotations necessary for the preparation of the tender);
- b) enter into any agreement or arrangement with any other person as to the amount of any tender to be submitted or that he shall refrain from tendering;
- c) offer or agree to pay or give any sum of money, inducement or valuable consideration directly or indirectly to any person for doing or having done or causing to be done in relation to this or any other tender or proposed tender for the Service any act or omission.

We hereby certify that We have not canvassed or solicited any Member, officer or employee of the Council in connection with the award of this tender for the Service and that no person employed by us or acting on our behalf has done any such act.

We further certify that We have not nor will in the future canvass(ed) or solicit(ed) any Member, officer or employee of the Council in connection with the award of this tender for the Service and that no person employed by us or acting on our behalf has done any such act.

Signed

Name

.....

Position in Company

.....

Date

Part 3

Declaration of understanding

Please note that if awarded this contract, your answers to this questionnaire will form part of the contract and Service Level Agreement. Please ensure you are able to perform to the service levels specified in your answers.

I/We declare that the answers given in the Tenderers questionnaire are accurate and I/We commit to adhering to the service levels specified during the term of the contract

Signed: _____

Date: _____

Name (print): _____

Position: _____

On behalf of: _____