# **Tower Supplies**

3 Yarrow Road Poole | Dorset | BH12 4TS T+44(0)1202 718 000 www.towersupplies.com sales@towersupplies.com



# **Head of ESG**

**Job title:** Head of ESG

**Function:** As the Head of ESG, you will play a crucial role in developing,

implementing, and managing our companies ESG strategy. You will work closely with various departments to integrate sustainable and responsible

practices into our business operations.

**Reporting too** • Chief Operating Officer

**Hours of work:** • Monday-Friday from 08:00am-05:00pm

### **Duties:**

- 1. Develop and implement a comprehensive ESG strategy within our supply chain and the wider business that is aligned with the company's values and business objectives.
- 2. Stay updated on global ESG trends, regulations, and best practices to ensure our strategy remains cutting-edge.
- Collaborate with internal departments to integrate ESG considerations into the decisionmaking processes.
- 4. Collaborate with our suppliers to identify opportunities for improvement in environmental and social practices.
- 5. Conduct a comprehensive assessment of our Scope 3 emissions, identifying key sources and developing strategies for reduction whilst continuing to drive and embed Scope 182
- 6. Collaborate with suppliers, logistics partners, and other stakeholders to implement Scope 3 emission reduction initiatives.
- 7. Engage with external stakeholders, including customers and suppliers to communicate our ESG initiatives and gather feedback.
- 8. Oversee the collection and analysis of ESG-related data, ensuring accuracy and relevance.
- 9. Ability to look at our supply chain and offer insight that is in line with our ESG strategy.
- 10. Prepare and publish regular ESG reports, disclosing key performance indicators and progress towards sustainability goals.
- 11. Monitor and ensure compliance with ESG regulations and standards.
- 12. Identify and assess potential ESG risks and implement mitigation strategies.
- 13. Develop and conduct training programs to increase employee awareness of ESG principles and practices.
- 14. Foster a culture of sustainability and responsibility throughout the organization.



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T+44(13.1 Greate 7a companywide committee which will allow engagement, thought and input to www.toveneesoptiategom sales@towersupplies.com

### **ROLE PROFILE**

- Proven experience in ESG management, sustainability or a related field
- Strong understanding of ESG frameworks, standards, and reporting requirements
- Excellent communication and interpersonal skills
- Analytical mindset with the ability to translate data into actionable insights
- Familiarity with relevant software and tools for ESG reporting
- Understanding of ISO14001

### **Business Focus**

| Meeting business needs: | Anticipates customer needs and proactively communicates with the customer to resolve potential needs/issues as early |
|-------------------------|--|
|                         | as possible.   |
| Personal Results        | Set oneself clear and challenging objectives in line with the  |
|                         | company and teams goals and KPI's  |
| Team Results            | Ensure that the KPI's set by line managers are always strived  |
|                         | for within the teams   |

### **People Focus**

| Managing relationships: | Builds and maintains good relationships with customers and       |
|-------------------------|--|
|                         | colleagues by adopting the most appropriate approach to          |
|                         | deal with people and situations                                  |
| Influencing Others      | Influences others using rational arguments. Identifies basis for |
|                         | compromise and reaches agreement always striving for a           |
|                         | win/win out come   |
| Communication:          | Conveys accurate information effectively, using appropriate      |
| verbal/written          | methods to reflect the needs of the audience and ensure          |
|                         | understanding  |

### **Personal Focus**

| Personal organisation: | Efficient in one's use of time and works in a well structured |   |
|------------------------|---|---|
|                        | way   |   |
| <b>Determination:</b>  | Demonstrates repeated effort ever a period of time,           |   |
|                        | overcoming obstacles in order to achieve a goal               | / |

### **Change Focus**

| Adaptability: | Responds positively to changing a business circumstances   |
|---------------|--|
|               | readily adapts behaviour to maintain effective performance |



# Wyderington Ltd, Ashley & Pollock Ltd, Parley Chase Ltd, Jondan Ltd and John, Daniel and Jonathan Aris, as The Trustees of the Tower Trust, trading as Tower Supplies Service address: 3 Yarrow Road, Poole, Dorset. BH12 4TS

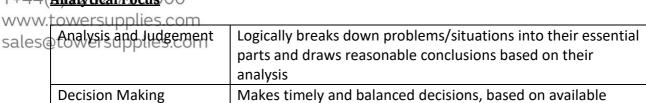
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information but is prepared to review if circumstances change

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### **Quality Focus**

| <b>Quality Conscious</b> | Consistently works to a high standard and looks for ways to    |
|--------------------------|--|
|                          | improve current working practises and processes                |
| Initiative               | Takes appropriate action before being asked and actively finds |
|                          | solutions to problems. Any queries that are escalated to       |
|                          | management level should be presented with a proposed           |
|                          | solution.  |

Last updated: January 2024

