

# MAINTENANCE PLANNING AND SCHEDULING BEST PRACTICES



### Reduce Time and Costs While Driving Higher Productivity in Your Work Processes

Designed for maintenance and operations professionals, this training provides the essential tools and proven techniques to effectively manage the entire life cycle of work—from identification to execution and continuous improvement.

This course teaches maintenance planning and scheduling best practices to more efficiently use maintenance labor and reduce the time needed to effectively plan work, as well as proven methods for backlog management and work prioritization. It covers the individual roles of the Planning & Scheduling Work Team that are used to improve all elements of Work Execution Management — including work identification, work planning, work scheduling, work execution, documenting work history, and Failure Reporting, Analysis, & Corrective Action System — and explains how Reliability & Maintenance Processes work together with Work Execution Management to drive improvement in asset health and equipment availability.

In addition, this hands-on course features practical exercises and simulations, including real-world scenarios, to help you confidently plan, schedule, and execute routine and complex maintenance activities.

#### YOU WILL LEARN:

- → Practical skills for immediate application in your work environment
- ightarrow Tools to improve the effectiveness and efficiency of your work management processes
- → Enhanced ability to schedule and utilize work and labor resources
- → How Reliability & Maintenance Processes improve plant performance



RMIC\* Approved Course

#### **TARGET AUDIENCE:**

Maintenance Planners and
Backups, Maintenance
Schedulers, Maintenance
Supervisors, Maintenance
Coordinators, Operations/
Production Coordinators,
Reliability Engineers,
Maintenance Managers, and
others seeking a comprehensive
understanding of maintenance
planning and scheduling best
practices.

## COURSE DURATION 3 Days

#### COURSE DELIVERY

This course is offered in both public and private settings.
Virtual delivery options available.

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